

**San Miguel Consolidated Fire Protection District**  
**Regular Meeting of the Board of Directors**  
**Wednesday, February 10, 2021, 5:30 pm**  
Meeting via Video Conference / Facebook Live

**AGENDA**

**NOTICE IS HEREBY GIVEN** that the San Miguel Consolidated Fire Protection District will conduct a Regular Meeting on February 10, 2021, at 5:30 pm. Pursuant to Governor Newsom's Executive Order N-29-20, the members of the San Miguel Consolidated Fire Protection District Board and the public shall participate in this meeting via teleconference. The Public may watch via livestream at <https://www.facebook.com/SanMiguelFireRescue>. Public comment may be submitted by email as described below. This meeting is being called pursuant to Section 54957 of the Government Code of the State of California.

**Call to Order**

**Approval of Agenda**

(Agenda items shall be addressed in the published order unless a member of the Board or a member of the public requests a specific item be taken out of order and the Board agrees to do so.)

Pledge of Allegiance

**PUBLIC COMMUNICATIONS** – Public comment is permitted only on items on the posted agenda. Members of the public who wish to comment on matters before the Board are invited to submit comments via email to [info@sanmiguelfire.org](mailto:info@sanmiguelfire.org) on or before Wednesday, February 10, 2021 at 5:30 pm. Please limit comments to 300 words or less. All comments submitted will be read aloud during the meeting. Please note, all email correspondence relating to this meeting will become part of the Board minutes.

**SPECIAL PRESENTATION**

AdminSure will make a Workers' Compensation Analytics presentation to the Board of Directors.

**CONSENT AGENDA ITEMS**

1. Approve the Minutes: Regular Meeting of January 13, 2021  
Special Meeting of January 26, 2021
2. Approve Board Member Stipend Payments.
3. Receive and File Quarterly Investment Report in Accordance with California Government Code.
4. Credit Card Expenditures Review – The Board of Directors will review credit card expenditures of the Fire Chief and Administrative Officer/Finance Officer.
5. Review Quarterly Employee Reimbursement Report.
6. Receive and File 2020 Audit Report in Accordance With the California Government Code – The Board of Directors will receive and file the District's FYE 2020 audit report.

**REPORTS**

7. Committee Reports
8. Directors' Reports

9. Chief's Report
10. Association of San Miguel Firefighters Communications
11. Association of San Miguel Chief Officers Communications
12. Correspondence

#### ACTION AGENDA ITEMS

13. Resolution 21-02 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Designating Funds for COVID-Related Expenditures.
14. Terms of Employment – The Board of Directors will discuss and may take action on ratifying the Terms of Employment for the following group: Unrepresented Executive Chiefs and Executive Staff for the term of January 1, 2021 – December 31, 2021.
15. Terms of Employment – The Board of Directors will discuss and may take action on ratifying the Terms of Employment for the following group: Unrepresented Fire Prevention Management Staff for the term of January 1, 2021 – December 31, 2021.
16. Terms of Employment – The Board of Directors will discuss and may take action on ratifying the Terms of Employment for the following group: Unrepresented Employees for the term of January 1, 2021 – December 31, 2021.

#### INFORMATIONAL AGENDA ITEMS

17. Financial Update.
18. COVID-19 Update.

#### CLOSED SESSION AGENDA ITEMS

19. Closed Session – Conference With Labor Negotiator (§54957.6)  
Agency Negotiators: Attorney Joseph Sanchez  
Directors Ek, McKenna, and Robles  
Employee Organization: Association of San Miguel Firefighters IAFF Local 1434

#### ACTION PLAN RECAP

**Next Meeting** – Regular Meeting, March 10, 2021, 5:30 pm, District Headquarters

Adjournment