

**San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
October 9, 2019**

Minutes

President Raddatz called the meeting to order at 5:34 pm.

Board Members Present: Directors Kiel, McKenna, Nelson, Raddatz and Vacio

Board Members Absent: Directors Ek and Rickards

Staff Present: Fire Chief Brainard, Officer/Finance Officer Harris, Deputy Fire Marshal Grimes and Administrative Assistant Rians

Approval of Agenda: [By Board Consensus, the agenda was approved.](#)

The Agenda for the Regular Meeting of October 9, 2019 was posted at District Headquarters on Friday, October 4, 2019, at 5:00 pm.

Pledge of Allegiance: Director Nelson led the Pledge of Allegiance.

Public Communications: None

CONSENT AGENDA ITEMS

[Upon a motion by Director Kiel, second by Director Vacio, and vote \(unanimously in favor with Ek and Rickards absent\), the Consent Agenda was approved.](#)

1. Approve the Minutes: Regular Meeting of September 11, 2019
2. Approve Board Member Stipend Payments.

ACTION AGENDA ITEMS

3. Public Hearing – Ordinance 2019-2 (Second Reading) – An Ordinance of the Board of Directors of the San Miguel Consolidated Fire Protection District Which Adopts the California Fire Code, 2019 Edition, and 2018 International Fire Code With Certain Amendments, Additions, and Deletions and Repealing Ordinance 2016-1. The Board of Directors will consider adopting Ordinance 2019-2.

[Director Raddatz opened the Public Hearing at 5:36 pm, and with no public input, closed the Public Hearing at 5:37 pm. Upon a motion by Director Kiel, second by Director Nelson, and vote \(unanimously in favor with Ek and Rickards absent\), Ordinance 2019-2 was approved.](#)

SPECIAL PRESENTATION

Chief Brainard introduced Firefighter Paramedic Christian Grote, who earned his badge a few weeks ago. Chief Brainard then presented Chaplain Yenter with a firefighting helmet, and Chaplain Helewa with his badge and a firefighting helmet. Chief Brainard also acknowledged Travis Embleton who promoted to Engineer effective October 1, 2019 but was on-duty and unable to attend the Board Meeting. Lastly, three of our Reserve Firefighters introduced themselves to the Board.

INFORMATIONAL AGENDA ITEMS

4. Reports

a. Committee Reports

Director Kiel will be attending the HTF meeting tomorrow (10/10/19).

b. Directors' Reports

Although Director Rickards was unable to attend tonight's Board Meeting, he attended the CSA 69 meeting and reported back to Chief Brainard and Director Raddatz via email. Chief Brainard spoke briefly about Rickards' email, sharing that the County is considering involving private Paramedics for servicing CSA 69 instead of the current use of Firefighter Paramedics. Lakeside and Santee have publicly indicated that they are not in favor of this change, but more information to come as the CSA 69 committee continues to meet.

Director Raddatz attended the First Responders Breakfast hosted by Sunrise Church. He reported good breakfast and a good turnout, having seen crews from Viejas, Lakeside, Santee, Barona, and San Miguel.

c. Chief's Report

A Red Flag Warning is currently in place. 3 strike teams have been pre-positioned, the first being composed of OES Type 1s. 2 additional strike teams will form tomorrow at 0800 and remain in place until Saturday. Chief Brainard provided handouts showing weather conditions over the next few days.

Chief Brainard acknowledged Fire Prevention Week, thanking Natalie and Fire Prevention staff for their work, as well as Division Chief Marugg for overseeing Fire Prevention.

San Miguel is currently recruiting for Firefighter Paramedic, with applications being accepted now until 4 pm on November 1.

Engine 16 is being repaired in Ontario and is expected to be back in service by the end of the month. Damages totaled around \$8,000.

The old Central States engine that was declared surplus and approved for disposal was en route to be donated to Heartland Training Facility when part of the transmission failed. With repair costs totaling over \$6,000, Heartland declined the donation but Fire Etc. offered to have it towed and give us \$1,000 credit.

Additional information will be brought forth next month regarding Community Facilities Districts.

The Retiree Committee met, with additional information to be shared in Closed Session. The Committee wishes to make a presentation at the November Board Meeting, with non-committee retirees being invited to complete speaker slips and address the Board.

d. Monthly Activity Report

Director McKenna noted Public Records Requests on the Monthly Activity Report but stated she did not receive email notification of such requests – Administrative Officer/Finance Officer Harris said she would follow up.

Director Kiel noted expenses in the Budget Comparison, stating that we are a little over 3 months into the Fiscal Year, and if these totals are extrapolated, or duplicated through the end of the Fiscal Year, we will be over budget. Administrative Officer/Finance Officer explained that the expenditures are not linear – many expenses that have already been deducted are not monthly expenses, so they cannot be extrapolated equally over 12 months. Director Kiel had a question specifically related to the benefit portion. Administrative Officer/Finance Officer explained that part of the benefits includes an expense of the Unfunded Annual Liability that is paid in July. This amount is over \$2 million dollars and is a one-time expense per fiscal year.

Chief Brainard shared that the Monthly Activity Report has been pared down significantly to deliver only pertinent information.

Chief Brainard spoke about San Miguel's work as part of Strike Team #6440C. Battalion Chief Floyd was a leader on that strike team and shared that most of the local government strike teams were sent home once the fire got under control. #6440C was kept because they worked hard, putting in over 30,000 feet of hose and 12,000 feet of laterals. Chief Brainard was told our crews did an exemplary job and delivered service beyond expectations.

e. Association of San Miguel Firefighters Communications

Captain Jeff Shinn shared that a Lemon Grove firefighter suffered a serious injury off-duty – Local 1434 has offered their support.

Local 1434 will participate in the 10th Annual Spring Valley Tailgate & BBQ Festival hosted by Cali Comfort. The event takes place 10 am – 5 pm on Sunday, October 27, 2019.

About \$3,800 was raised during the last MDA Boot Drive.

Captains Quinlan and Fryling have upcoming retirements.

f. Association of San Miguel Chief Officers Communications

Battalion Chief Fuller shared that the plan for improving facilities is underway.

Chief Fuller acknowledged suppression personnel for offering up to staff and backfill strike teams. The Strategic Plan is still underway with all stations and staff being encouraged to share their ideas. Stations 15 and 22 will be hosting Open Houses on Oct 12. Chief Fuller acknowledged Reserve Firefighter

Bojorquez, who is returning to San Miguel. Bojorquez is a great asset and wealth of knowledge.

Chief Fuller further acknowledged the Chaplains and thanked them for their support on a fatal incident that occurred today.

- g. Correspondence
None
- h. Action Plan Recap
None

President Raddatz adjourned the meeting to Closed Session at 6:12 pm.
Director Vacio was unable to stay the duration of the meeting and left during closed session.

CLOSED SESSION

1. Closed Session – Conference with Legal Counsel – Potential Litigation
(Subdivision (b) of Section 54956.9 of the Government Code)
Number of cases: 2
2. Closed Session - Conference With Labor Negotiator (§54957.6)
Agency Negotiators: Attorney Joseph Sanchez
Directors Ek, Raddatz, and Rickards
Employee Organization: Association of San Miguel Firefighters IAFF Local 1434
3. Closed Session – Conference With Labor Negotiator (§54957.6)
Agency Negotiators: Attorney Joseph Sanchez
Directors Ek, Raddatz, and Rickards
Employee Organization: Chief Officer’s Association of San Miguel
4. Closed Session – Conference With Labor Negotiator (§54957.6)
Agency Negotiators: Attorney Joseph Sanchez
Directors Ek, Raddatz, and Rickards
Unrepresented Employees: Division Chief, Deputy Fire Marshal, Administrative Officer/Finance Officer, Administrative Analyst, Accounting Specialist, Administrative Assistant, Fire Inspector(s), Logistics Officer

Reconvene to Open Session: President Raddatz reconvened the meeting to Open Session at 7:22 pm with no action taken.

Next Meeting – Regular Meeting, November 13, 2019, 5:30 pm, District Headquarters.

President Raddatz adjourned the meeting at 7:22 pm.

Prepared and Submitted by:

Shayna Rians

Shayna Rians
Administrative Assistant
Board Recording Secretary