



**San Miguel Consolidated Fire Protection District**  
**Regular Meeting of the Board of Directors**  
**2850 Via Orange Way, Spring Valley, CA 91978**

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**AGENDA**

**Wednesday, February 14, 2024 - 5:30 p.m.**

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**MEETINGS** - The Board meets regularly on the second Wednesday of each month at 5:30 p.m. The District reserves the 4th Wednesday of each month for an additional Regular Meeting if needed.

**AGENDA** - Agenda items shall be addressed in the published order unless a member of the Board or a member of the public requests a specific item to be taken out of order, and the Board agrees to do so.

**COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (US CODE TITLE 42)** - If you need accommodation to participate in the meeting, please call or email and Board Clerk Shayna Rians will coordinate arrangements: (619) 670-0500 or [info@sanmiguelfire.org](mailto:info@sanmiguelfire.org)

**PUBLIC COMMENT** - The public may attend meetings in person, complete a speaker slip, and bring an item not on the agenda forward; however, the Board will not be able to take any action at this meeting. If appropriate, the item will be referred to the Board and/or Fire Chief to determine if the item will be placed on a future Board agenda. The Board may not discuss items from Board members or Staff, but, if appropriate, will be placed on a future Board agenda. A three (3) minute period shall be allotted to each person addressing the Board to facilitate business proceedings.

**MEETING MATERIALS (GOVERNMENT CODE §54957.5 AND AB 2647)** - Documents provided to members of a Brown Act body in the 72 hours before a meeting (i.e., after the agenda is typically posted) are available to the public at the same time they are provided to the board members. The agenda and supporting documents are available online at <https://www.sanmiguelfire.org/board-meetings>.

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**CALL TO ORDER AND ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**PUBLIC COMMENT**

**SPECIAL PRESENTATIONS**

- A *Swearing-In Ceremony* will be conducted for Fire Chief Andy Lawler.
- Life-Saving Awards will be presented to those involved in a recent incident.

**1. CONSENT AGENDA ITEMS**

**1.1** Approval of the Minutes - Regular Meeting of January 10, 2024.

**1.2** Approval of Board Member Stipend Payments.

**1.3** Resolution 24-01 – The Board of Directors will consider adopting Resolution 24-01 pertaining to the 2024 Salary Schedule.

- 1.4 Resolution 24-02 – The Board of Directors will consider adopting Resolution 24-02 pertaining to the designation of the District’s FAIRA Representative.
- 1.5 Resolution 24-03 – The Board of Directors will consider adopting Resolution 24-03 pertaining to Authorizing Signers on District Bank Account.

**2. INFORMATIONAL AGENDA ITEMS**

- 2.1 County OES will provide an overview of the storm efforts that impacted the District.
- 2.2 Station Updates – Fire Chief Lawler will provide an update on Stations 16 and 18.

**3. REPORTS**

- 3.1 Committee Reports
- 3.2 Directors’ Reports
- 3.3 Chief’s Report
- 3.4 Association of San Miguel Chief Officers Communications
- 3.5 Association of San Miguel Firefighters Communications
- 3.6 Correspondence

**4. CLOSED SESSION**

- 4.1 Conference with Legal Counsel – Existing Litigation  
Case Number 37-2023-00002425 (GOV §54956.9 (b))  
Number of Cases: 1
- 4.2 Liability Claim (GOV §54956.95) – Thomas Paden
- 4.3 Fire Chief’s Performance Evaluation (GOV §54957)

**5. ACTION AGENDA ITEMS**

- 5.1 Resolution 24-04 – The Board of Directors will consider adopting Resolution 24-04 pertaining to the Industrial Disability Retirement of Thomas Paden.

**ACTION PLAN RECAP**

**NEXT MEETING** – Regular Meeting, March 13, 2024, 5:30 p.m., District Headquarters

**ADJOURNMENT**

# San Miguel Consolidated Fire Protection District

## Regular Meeting of the Board of Directors

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### MINUTES

Wednesday, January 10, 2024 - 5:30 p.m.

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President Robles called the meeting to order at 5:30 p.m.

**BOARD MEMBERS PRESENT** Directors McKenna, Muns, Pierce, Raddatz, Robles, and Woodruff

**BOARD MEMBERS ABSENT** Director Nelson

**STAFF PRESENT** Fire Chief Brainard, Division Chiefs Lawler and Quinlan, Battalion Chiefs Christiansen and Durrell, Administrative Officer/Finance Officer Harris, and Executive Assistant/Board Clerk Rians.

**Director Woodruff led the Pledge of Allegiance**

#### APPROVAL OF AGENDA

President Robles requested Informational Agenda Item #10 be moved before the Special Presentation. By Board Consensus, the agenda was approved.

*The Agenda for the Regular Meeting of January 10, 2024, was posted at District Headquarters on Friday, January 5, 2024, at 5:00 p.m.*

**PUBLIC COMMENT - None**

#### SPECIAL PRESENTATION

Chief Brainard presented the Excellence in the Fire Service/Employee of the Year award to Administrative Officer/Finance Officer Harris.

*President Robles adjourned the meeting to Closed Session at 5:44 p.m.*

#### CLOSED SESSION AGENDA ITEMS

1. Closed Session – Conference with Legal Counsel – Existing Litigation GOV §54956.9(b)  
Case Number: 21-157174  
Number of Cases: 1
2. Closed Session – Conference with Labor Negotiator GOV §54957.6  
Agency Negotiators: Attorney Joseph Sanchez  
Title: Fire Chief

*President Robles reconvened the meeting to Open Session at 6:19 p.m.*

### CONSENT AGENDA ITEMS

Upon a motion by Director Raddatz, second by Director Pierce, and vote (unanimously in favor with Director Nelson absent), the Consent Agenda was approved.

3. Approve the Minutes - Regular Meeting of December 13, 2023.
4. Approve Board Member Stipend Payments.
5. Review the Quarterly Information Technology Access Log.
6. Approve the Combined Tax Report submitted by SCI Consulting Group.
7. Approve the Memorandum of Agreement (MOA) between San Diego County Fire Protection District and San Miguel Consolidated Fire Protection District for Emergency Medical Service.

### INFORMATIONAL AGENDA ITEMS

8. Annual Report Presentation – Captains Lieberman and Carroll presented the Fiscal Year 2022-2023 Annual Report, which is the District's 4th annual report.
9. Calendar Year 2023 Division Reports – Division Chiefs Lawler and Quinlan, Battalion Chief Christiansen, and Administrative Officer/Finance Officer Harris provided updates regarding Operations, Administration, Fire Prevention, and Training Divisions.
10. Zone 1 Contract Update – Chief Brainard presented an informational update on the Zone 1 Contract.

### ACTION AGENDA ITEMS

11. Fire Chief's Employment Agreement – The Board of Directors approved the Fire Chief's Employment Agreement for Chief Andy Lawler (Effective February 3, 2024). Pursuant to the Brown Act, key terms of the agreement were read: the term of the agreement is five years, with an annual salary of \$238,286.00. Chief Lawler will receive the same fringe benefits as he did while a Division Chief.

Upon a motion by Director McKenna, second by Director Pierce, and vote (unanimously in favor with Director Nelson absent), Chief Andy Lawler's Employment Agreement was approved.

12. Board Committee Selections – President Robles announced the commission and committee selections for the calendar year 2024, which will remain the same as 2023 except for the addition of an Ad Hoc Committee for EOA / Zone 1. This committee will meet as needed to discuss and make recommendations regarding EMS in Zone 1. **See ATTACHMENT A.**

Upon a motion by Director Pierce, second by Director Muns, and vote (unanimously in favor with Director Nelson absent), the Board Committee Selections for 2024 were approved.

13. Committee Discussion – Committee Chairs and Commission Representatives will make policy guidelines and responsibilities recommendations (Follow-up from the November 8, 2024 meeting).

Tabled.

Board Clerk Rians developed a fillable *Committee Intent Form* to distribute to the Directors. These forms will be collected and returned to the Board Policy Manual Committee, which will bring recommendations back to the full Board.

## REPORTS

### 14. Committee Reports

Director Robles spoke on behalf of the Government Affairs Committee, sharing that he, along with Director Pierce and Division Chief Lawler, attended Supervisor Joel Anderson's Open House in December. Robles also attended the Grossmont/Mt. Helix Improvement Association's "Walk to the top of Mt. Helix" and commended personnel who participated, noting they were a great representation of the District.

Director Pierce added that the newly-elected District 4 Supervisor for the County, Monica Montgomery Steppe, will attend a community meeting at San Miguel Headquarters on Friday. The Government Affairs Committee will be extending an invitation to Ms. Montgomery Steppe and staffers to participate in a station visit at a future date.

### 15. Directors' Reports

Director McKenna extended her appreciation for San Miguel's assistance and participation in Noah Homes' Enchanted Village, noting they are now looking for volunteers to help disassemble and take down all the decorations.

### 16. Chief's Report

#### **Action Plan Recap from December 13, 2023, Board Meeting**

- Zone 1 Contract review/update and bring back at January Meeting **Agenda Item #10**
- Memorandum of Agreement (MOA) between San Diego County Fire Protection District and San Miguel Consolidated Fire Protection District for Emergency Medical Service to be brought back at the January meeting **Agenda Item #7**
- Addition of ASA map **Handout**

#### **Significant Incidents**

- Jan 6 – 1602 Hilton Head Ct – Double fatality murder/suicide
- Jan 7 – 8603 Eileen Structure Fire – 1 fatality

### 17. Association of San Miguel Chief Officers Communications

No update

### 18. Association of San Miguel Firefighters Communications

Captain Hays – The Annual Golf Tournament is in the planning stages.

### 19. Correspondence

Chief Brainard shared gratitude from the Grossmont/Mt. Helix Improvement Association (GMIA) for San Miguel's participation and support of the annual walk to the top of Mt. Helix.

## **ACTION PLAN RECAP**

- Board Clerk Rians to distribute the Committee Intent Form and updated Meeting Guide.

*The next Board Meeting will be a Regular Meeting on **February 14, 2024, at 5:30 p.m.**, District Headquarters.*

*President Robles adjourned the meeting at 7:38 pm.*

Minutes approved at the Regular Meeting of the Board of Directors, San Miguel Consolidated Fire Protection District, on February 14, 2024.

**Attest:**

\_\_\_\_\_  
**Jesse A. Robles, Board President**

\_\_\_\_\_  
**Shayna Rians, Board Clerk**



## STAFF REPORT

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**DATE:** February 14, 2024  
**TO:** Board of Directors  
**FROM:** Shayna Rians, Executive Assistant/Board Clerk  
**SUBJECT:** Board Member Stipend Payments

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### **BACKGROUND**

Effective January 1, 2015, a formal payment procedure was established to pay board members their monthly meeting stipends. To initiate the payment process, a stipend form for board meetings, training, and local meetings/events will be submitted.

### **RECOMMENDATION**

Approve the attached board member monthly meeting stipend forms for meetings that took place during the month of January 2024.

# San Miguel Consolidated Fire Protection District

## Board Member Monthly Meeting Stipend Form

Name: Theresa McKenna

Month/Year: January 2024

### Section I - Board/Committee Meetings

Date	Board/Committee Meeting Attended	Meeting Stipend \$173.25	Check box (x) if you do <u>not</u> want to be paid Stipend
01/10/24	Regular Board Meeting	\$173.25	x
01/24/24	EOA / Zone 1 Meeting	\$100.00	x
01/31/24	EOA / Zone 1 Meeting	\$100.00	x
<b>TOTAL MEETING STIPEND</b>		<b>\$0.00</b>	

### Section II - Training and Local Meetings/Events

Date	Training/Local Meeting Attended	Days	Mileage (0.56 / Mile)	Amount
<b>TOTAL MILES</b>			<b>0</b>	<b>\$0.00</b>

### Section III - Expense Claim Summary (Expense Report Form must be attached)

Date	Description	Amount

### Section IV - Summary

<b>Signature:</b> _____  <b>Date:</b> _____	<table border="1" style="width: 100%;"> <tr> <td><b>Total Stipend Paid:</b></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td><b>Total Expense Claim:</b></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td><b>Total Mileage:</b></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td><b>Total Amount Due:</b></td> <td style="text-align: right;">\$0.00</td> </tr> </table>	<b>Total Stipend Paid:</b>	\$0.00	<b>Total Expense Claim:</b>	\$0.00	<b>Total Mileage:</b>	\$0.00	<b>Total Amount Due:</b>	\$0.00
<b>Total Stipend Paid:</b>	\$0.00								
<b>Total Expense Claim:</b>	\$0.00								
<b>Total Mileage:</b>	\$0.00								
<b>Total Amount Due:</b>	\$0.00								
Approved at Board Meeting on: <u>2/14/2024</u>									

**MAXIMUM OF 4 MEETINGS PAID PER MONTH**

Forms are due the 1st of each month

Please submit to Shayna Rians

[srians@sanmiquelfire.org](mailto:srians@sanmiquelfire.org)



# San Miguel Consolidated Fire Protection District

## Board Member Monthly Meeting Stipend Form

Name: Harry Muns

Month/Year: January 2024

### Section I - Board/Committee Meetings

Date	Board/Committee Meeting Attended	Meeting Stipend \$173.25	Check box (x) if you do <i>not</i> want to be paid Stipend
01/10/24	Regular Board Meeting	\$173.25	x
01/25/24	Heartland Communications	\$100.00	x
<b>TOTAL MEETING STIPEND</b>		<b>\$0.00</b>	

### Section II - Training and Local Meetings/Events

Date	Training/Local Meeting Attended	Days	Mileage (0.56 / Mile)	Amount
<b>TOTAL MILES</b>			<b>0</b>	<b>\$0.00</b>

### Section III - Expense Claim Summary (Expense Report Form must be attached)

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Approved at Board Meeting on: <u>2/14/2024</u>									

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[srians@sanmiquelfire.org](mailto:srians@sanmiquelfire.org)

# San Miguel Consolidated Fire Protection District

## Board Member Monthly Meeting Stipend Form

Name: Jeff Nelson

Month/Year: January 2024

### Section I - Board/Committee Meetings

Date	Board/Committee Meeting Attended	Meeting Stipend \$173.25	Check box (x) if you do <u>not</u> want to be paid Stipend
01/23/24	Finance Committee Meeting	\$100.00	
<b>TOTAL MEETING STIPEND</b>		<b>\$100.00</b>	

### Section II - Training and Local Meetings/Events

Date	Training/Local Meeting Attended	Days	Mileage (0.56 / Mile)	Amount
<b>TOTAL MILES</b>			<b>0</b>	<b>\$0.00</b>

### Section III - Expense Claim Summary (Expense Report Form must be attached)

Date	Description	Amount

### Section IV - Summary

<b>Signature:</b> _____  <b>Date:</b> _____	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;"><b>Total Stipend Paid:</b></td> <td style="text-align: right; padding: 2px;">\$100.00</td> </tr> <tr> <td style="padding: 2px;"><b>Total Expense Claim:</b></td> <td style="text-align: right; padding: 2px;">\$0.00</td> </tr> <tr> <td style="padding: 2px;"><b>Total Mileage:</b></td> <td style="text-align: right; padding: 2px;">\$0.00</td> </tr> <tr> <td style="padding: 2px;"><b>Total Amount Due:</b></td> <td style="text-align: right; padding: 2px;">\$100.00</td> </tr> </table>	<b>Total Stipend Paid:</b>	\$100.00	<b>Total Expense Claim:</b>	\$0.00	<b>Total Mileage:</b>	\$0.00	<b>Total Amount Due:</b>	\$100.00
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<b>Total Expense Claim:</b>	\$0.00								
<b>Total Mileage:</b>	\$0.00								
<b>Total Amount Due:</b>	\$100.00								
Approved at Board Meeting on: <u>2/14/2024</u>									

**MAXIMUM OF 4 MEETINGS PAID PER MONTH**

Forms are due the 1st of each month

Please submit to Shayna Rians

[srians@sanmiquelfire.org](mailto:srians@sanmiquelfire.org)

# San Miguel Consolidated Fire Protection District

## Board Member Monthly Meeting Stipend Form

Name: Christopher Pierce

Month/Year: January 2024

### Section I - Board/Committee Meetings

Date	Board/Committee Meeting Attended	Meeting Stipend \$173.25	Check box (x) if you do <u>not</u> want to be paid Stipend
01/10/24	Regular Board Meeting	\$173.25	
01/11/24	Heartland Training Facility (paid by Commission)		
<b>TOTAL MEETING STIPEND</b>		<b>\$173.25</b>	

### Section II - Training and Local Meetings/Events

Date	Training/Local Meeting Attended	Days	Mileage (0.56 / Mile)	Amount
<b>TOTAL MILES</b>			<b>0</b>	<b>\$0.00</b>

### Section III - Expense Claim Summary (Expense Report Form must be attached)

Date	Description	Amount

### Section IV - Summary

<b>Signature:</b> _____  <b>Date:</b> _____	<table border="1" style="width: 100%;"> <tr> <td><b>Total Stipend Paid:</b></td> <td style="text-align: right;">\$173.25</td> </tr> <tr> <td><b>Total Expense Claim:</b></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td><b>Total Mileage:</b></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td><b>Total Amount Due:</b></td> <td style="text-align: right;">\$173.25</td> </tr> </table>	<b>Total Stipend Paid:</b>	\$173.25	<b>Total Expense Claim:</b>	\$0.00	<b>Total Mileage:</b>	\$0.00	<b>Total Amount Due:</b>	\$173.25
<b>Total Stipend Paid:</b>	\$173.25								
<b>Total Expense Claim:</b>	\$0.00								
<b>Total Mileage:</b>	\$0.00								
<b>Total Amount Due:</b>	\$173.25								
Approved at Board Meeting on: 2/14/2024 _____									

**MAXIMUM OF 4 MEETINGS PAID PER MONTH**

Forms are due the 1st of each month

Please submit to Shayna Rians

[srians@sanmiquelfire.org](mailto:srians@sanmiquelfire.org)

# San Miguel Consolidated Fire Protection District

## Board Member Monthly Meeting Stipend Form

Name: Kim Raddatz

Month/Year: January 2024

### Section I - Board/Committee Meetings

Date	Board/Committee Meeting Attended	Meeting Stipend \$173.25	Check box (x) if you do <u>not</u> want to be paid Stipend
01/10/24	Regular Board Meeting	\$173.25	
01/23/24	Finance Committee Meeting	\$100.00	
01/24/24	EOA / Zone 1 Meeting	\$100.00	
01/31/24	EOA / Zone 1 Meeting	\$100.00	
<b>TOTAL MEETING STIPEND</b>		\$473.25	

### Section II - Training and Local Meetings/Events

Date	Training/Local Meeting Attended	Days	Mileage (0.56 / Mile)	Amount
<b>TOTAL MILES</b>			<b>0</b>	<b>\$0.00</b>

### Section III - Expense Claim Summary (Expense Report Form must be attached)

Date	Description	Amount

### Section IV - Summary

<b>Signature:</b> _____  <b>Date:</b> _____	<table border="1"> <tr> <td><b>Total Stipend Paid:</b></td> <td>\$473.25</td> </tr> <tr> <td><b>Total Expense Claim:</b></td> <td>\$0.00</td> </tr> <tr> <td><b>Total Mileage:</b></td> <td>\$0.00</td> </tr> <tr> <td><b>Total Amount Due:</b></td> <td>\$473.25</td> </tr> </table>	<b>Total Stipend Paid:</b>	\$473.25	<b>Total Expense Claim:</b>	\$0.00	<b>Total Mileage:</b>	\$0.00	<b>Total Amount Due:</b>	\$473.25
<b>Total Stipend Paid:</b>	\$473.25								
<b>Total Expense Claim:</b>	\$0.00								
<b>Total Mileage:</b>	\$0.00								
<b>Total Amount Due:</b>	\$473.25								
<p>Approved at Board Meeting on: 2/14/2024</p> _____									

**MAXIMUM OF 4 MEETINGS PAID PER MONTH**

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[srians@sanmiquelfire.org](mailto:srians@sanmiquelfire.org)

# San Miguel Consolidated Fire Protection District

## Board Member Monthly Meeting Stipend Form

Name: Jesse A. Robles

Month/Year: January 2024

### Section I - Board/Committee Meetings

Date	Board/Committee Meeting Attended	Meeting Stipend \$173.25	Check box (x) if you do <u>not</u> want to be paid Stipend
01/10/24	Regular Board Meeting	\$173.25	
01/23/24	Finance Committee Meeting	\$100.00	
<b>TOTAL MEETING STIPEND</b>		<b>\$273.25</b>	

### Section II - Training and Local Meetings/Events

Date	Training/Local Meeting Attended	Days	Mileage (0.56 / Mile)	Amount
<b>TOTAL MILES</b>			<b>0</b>	<b>\$0.00</b>

### Section III - Expense Claim Summary (Expense Report Form must be attached)

Date	Description	Amount

### Section IV - Summary

<b>Signature:</b> _____  <b>Date:</b> _____	<table border="1" style="width: 100%;"> <tr> <td><b>Total Stipend Paid:</b></td> <td style="text-align: right;">\$273.25</td> </tr> <tr> <td><b>Total Expense Claim:</b></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td><b>Total Mileage:</b></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td><b>Total Amount Due:</b></td> <td style="text-align: right;">\$273.25</td> </tr> </table>	<b>Total Stipend Paid:</b>	\$273.25	<b>Total Expense Claim:</b>	\$0.00	<b>Total Mileage:</b>	\$0.00	<b>Total Amount Due:</b>	\$273.25
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<b>Total Expense Claim:</b>	\$0.00								
<b>Total Mileage:</b>	\$0.00								
<b>Total Amount Due:</b>	\$273.25								
Approved at Board Meeting on: <u>2/14/2024</u>									

**MAXIMUM OF 4 MEETINGS PAID PER MONTH**

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[srians@sanmiquelfire.org](mailto:srians@sanmiquelfire.org)

# San Miguel Consolidated Fire Protection District

## Board Member Monthly Meeting Stipend Form

Name: Ed Woodruff

Month/Year: January 2024

### Section I - Board/Committee Meetings

Date	Board/Committee Meeting Attended	Meeting Stipend \$173.25	Check box (x) if you do <u>not</u> want to be paid Stipend
01/10/24	Regular Board Meeting	\$173.25	
01/24/24	EOA / Zone 1 Meeting	\$100.00	
01/31/24	EOA / Zone 1 Meeting	\$100.00	
<b>TOTAL MEETING STIPEND</b>		\$373.25	

### Section II - Training and Local Meetings/Events

Date	Training/Local Meeting Attended	Days	Mileage (0.56 / Mile)	Amount
<b>TOTAL MILES</b>			0	\$0.00

### Section III - Expense Claim Summary (Expense Report Form must be attached)

Date	Description	Amount

### Section IV - Summary

Signature: _____  Date: _____	<table border="1"> <tr> <td><b>Total Stipend Paid:</b></td> <td>\$373.25</td> </tr> <tr> <td><b>Total Expense Claim:</b></td> <td>\$0.00</td> </tr> <tr> <td><b>Total Mileage:</b></td> <td>\$0.00</td> </tr> <tr> <td><b>Total Amount Due:</b></td> <td>\$373.25</td> </tr> </table>	<b>Total Stipend Paid:</b>	\$373.25	<b>Total Expense Claim:</b>	\$0.00	<b>Total Mileage:</b>	\$0.00	<b>Total Amount Due:</b>	\$373.25
<b>Total Stipend Paid:</b>	\$373.25								
<b>Total Expense Claim:</b>	\$0.00								
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<b>Total Amount Due:</b>	\$373.25								
Approved at Board Meeting on: 2/14/2024 _____									

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## STAFF REPORT

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**DATE:** February 14, 2024  
**TO:** Board of Directors  
**FROM:** Leah Harris, Administrative Officer/Finance Officer  
**SUBJECT:** Resolution 24-01 – A Resolution Adopting the Salary Schedule

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### **BACKGROUND**

In order to comply with CalPERS and the California Code of Regulations, Section 570.5, the District is required to adopt a Salary Schedule by resolution. When adopted, the Salary Schedule must be posted on the District's website in a manner that is easily accessible and available for public review.

### **DISCUSSION**

The current salary schedule includes all positions held within the District. If there is an adjustment to any salary schedule, a new resolution will be required to incorporate any changes.

### **FISCAL IMPACT**

None.

### **RECOMMENDATION**

Adopt Resolution 24-01.

### **ATTACHMENTS**

- A. Resolution 24-01
- B. Salary Schedules for all District classifications effective January 1, 2024

**Resolution 24-01**

**A Resolution of the Board of Directors of the  
San Miguel Consolidated Fire Protection District  
Adopting the 2024 Salary Schedule  
“As Required By California Code of Regulations, Title 2, Section 570.5”**

**WHEREAS**, CalPERS regulations require that employee salaries be included on a publicly approved Salary Schedule; and

**WHEREAS**, it is necessary to adopt the Salary Schedule by resolution.

**NOW, THEREFORE, BE IT RESOLVED:** that the Board of Directors of the San Miguel Consolidated Fire Protection District, does hereby resolve, determine, and order as follows:

Salary Schedule for Full-Time Employees, attached hereto as Attachment I and incorporated herein by this reference, is hereby adopted with an effective date of January 1, 2024.

**PASSED AND ADOPTED** by the Board of Directors of the San Miguel Consolidated Fire Protection District on this 14<sup>th</sup> day of February 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

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Shayna Rians, Board Clerk

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Jesse A. Robles, Board President



**San Miguel Consolidated Fire Protection District**

**Captain / Captain Paramedic**

**Salary Schedule - 5.45% Increase 1/1/24 + 4% Paramedic Differential**

*\* The steps in this salary schedule beginning on 01/01/2021 represent 1 year between each step*

<b>Captain Paramedic 4% Differential</b>								<b>FLSA</b>	
<b>Step Levels-01/01/24</b>	<b>Annual</b>	<b>Monthly</b>	<b>Semi Monthly</b>	<b>Weekly</b>	<b>Daily</b>	<b>Hourly</b>	<b>Rate</b>	<b>Overtime</b>	
Year 3	\$124,536.00	\$10,378.00	\$5,189.00	\$2,394.92	\$1,026.48	\$42.77	\$21.39	\$64.16	
Year 2	\$120,804.00	\$10,067.00	\$5,033.50	\$2,323.15	\$995.52	\$41.48	\$20.74	\$62.22	
Year 1 - TOA	\$117,060.00	\$9,755.00	\$4,877.50	\$2,251.15	\$964.80	\$40.20	\$20.10	\$60.30	

<b>Captain 5.45% Increase</b>								<b>FLSA</b>	
<b>Step Levels-01/01/24</b>	<b>Annual</b>	<b>Monthly</b>	<b>Semi Monthly</b>	<b>Weekly</b>	<b>Daily</b>	<b>Hourly</b>	<b>Rate</b>	<b>Overtime</b>	
Year 3	\$119,736.00	\$9,978.00	\$4,989.00	\$2,302.62	\$986.88	\$41.12	\$20.56	\$61.68	
Year 2	\$116,148.00	\$9,679.00	\$4,839.50	\$2,233.62	\$957.36	\$39.89	\$19.95	\$59.84	
Year 1 - TOA	\$112,548.00	\$9,379.00	\$4,689.50	\$2,164.38	\$927.60	\$38.65	\$19.33	\$57.98	

<b>Captain Paramedic 4% Differential</b>								<b>FLSA</b>	
<b>Step Levels-01/01/23</b>	<b>Annual</b>	<b>Monthly</b>	<b>Semi Monthly</b>	<b>Weekly</b>	<b>Daily</b>	<b>Hourly</b>	<b>Rate</b>	<b>Overtime</b>	
Year 3	\$118,092.00	\$9,841.00	\$4,920.50	\$2,271.00	\$973.20	\$40.55	\$20.28	\$60.83	
Year 2	\$114,552.00	\$9,546.00	\$4,773.00	\$2,202.92	\$944.16	\$39.34	\$19.67	\$59.01	
Year 1 - TOA	\$111,012.00	\$9,251.00	\$4,625.50	\$2,134.85	\$914.88	\$38.12	\$19.06	\$57.18	

<b>Captain 3.75% Increase</b>								<b>FLSA</b>	
<b>Step Levels-01/01/23</b>	<b>Annual</b>	<b>Monthly</b>	<b>Semi Monthly</b>	<b>Weekly</b>	<b>Daily</b>	<b>Hourly</b>	<b>Rate</b>	<b>Overtime</b>	
Year 3	\$113,544.00	\$9,462.00	\$4,731.00	\$2,183.54	\$935.76	\$38.99	\$19.50	\$58.49	
Year 2	\$110,136.00	\$9,178.00	\$4,589.00	\$2,118.00	\$907.68	\$37.82	\$18.91	\$56.73	
Year 1 - TOA	\$106,728.00	\$8,894.00	\$4,447.00	\$2,052.46	\$879.60	\$36.65	\$18.33	\$54.98	

<b>Captain Paramedic 4% Differential</b>								<b>FLSA</b>	
<b>Step Levels-01/01/23</b>	<b>Annual</b>	<b>Monthly</b>	<b>Semi Monthly</b>	<b>Weekly</b>	<b>Daily</b>	<b>Hourly</b>	<b>Rate</b>	<b>Overtime</b>	
Year 3	\$113,820.00	\$9,485.00	\$4,742.50	\$2,188.85	\$938.16	\$39.09	\$19.55	\$58.64	
Year 2	\$110,400.00	\$9,200.00	\$4,600.00	\$2,123.08	\$909.84	\$37.91	\$18.96	\$56.87	
Year 1 - TOA	\$106,992.00	\$8,916.00	\$4,458.00	\$2,057.54	\$881.76	\$36.74	\$18.37	\$55.11	

<b>Captain 1% Increase</b>								<b>FLSA</b>	
<b>Step Levels-01/01/23</b>	<b>Annual</b>	<b>Monthly</b>	<b>Semi Monthly</b>	<b>Weekly</b>	<b>Daily</b>	<b>Hourly</b>	<b>Rate</b>	<b>Overtime</b>	
Year 3	\$109,440.00	\$9,120.00	\$4,560.00	\$2,104.62	\$901.92	\$37.58	\$18.79	\$56.37	
Year 2	\$106,152.00	\$8,846.00	\$4,423.00	\$2,041.38	\$874.80	\$36.45	\$18.23	\$54.68	
Year 1 - TOA	\$102,876.00	\$8,573.00	\$4,286.50	\$1,978.38	\$847.92	\$35.33	\$17.67	\$53.00	

**San Miguel Consolidated Fire Protection District**

**Engineer / Engineer Paramedic**

**Salary Schedule - 5.45% Increase 1/1/24 + 4% Paramedic Differential**

*\* The steps in this salary schedule beginning on 01/01/2021 represent 1 year between each step*

<b>Engineer Paramedic 4% Differential</b>								
<b>Step Levels-01/01/24</b>	<b>Annual</b>	<b>Monthly</b>	<b>Semi Monthly</b>	<b>Weekly</b>	<b>Daily</b>	<b>Hourly</b>	<b>FLSA Rate</b>	<b>Overtime</b>
Year 3	\$106,452.00	\$8,871.00	\$4,435.50	\$2,047.15	\$877.44	\$36.56	\$18.28	\$54.84
Year 2	\$103,260.00	\$8,605.00	\$4,302.50	\$1,985.77	\$851.04	\$35.46	\$17.73	\$53.19
Year 1 - TOA	\$100,068.00	\$8,339.00	\$4,169.50	\$1,924.38	\$824.64	\$34.36	\$17.18	\$51.54

<b>Engineer 5.45% Increase</b>								
<b>Step Levels-01/01/24</b>	<b>Annual</b>	<b>Monthly</b>	<b>Semi Monthly</b>	<b>Weekly</b>	<b>Daily</b>	<b>Hourly</b>	<b>FLSA Rate</b>	<b>Overtime</b>
Year 3	\$102,348.00	\$8,529.00	\$4,264.50	\$1,968.23	\$843.60	\$35.15	\$17.58	\$52.73
Year 2	\$99,276.00	\$8,273.00	\$4,136.50	\$1,909.15	\$818.16	\$34.09	\$17.05	\$51.14
Year 1 - TOA	\$96,204.00	\$8,017.00	\$4,008.50	\$1,850.08	\$792.96	\$33.04	\$16.52	\$49.56

<b>Engineer Paramedic 4% Differential</b>								
<b>Step Levels-01/01/23</b>	<b>Annual</b>	<b>Monthly</b>	<b>Semi Monthly</b>	<b>Weekly</b>	<b>Daily</b>	<b>Hourly</b>	<b>FLSA Rate</b>	<b>Overtime</b>
Year 3	\$100,944.00	\$8,412.00	\$4,206.00	\$1,941.23	\$831.84	\$34.66	\$17.33	\$51.99
Year 2	\$97,920.00	\$8,160.00	\$4,080.00	\$1,883.08	\$807.12	\$33.63	\$16.82	\$50.45
Year 1 - TOA	\$94,884.00	\$7,907.00	\$3,953.50	\$1,824.69	\$781.92	\$32.58	\$16.29	\$48.87

<b>Engineer 3.75% Increase</b>								
<b>Step Levels-01/01/23</b>	<b>Annual</b>	<b>Monthly</b>	<b>Semi Monthly</b>	<b>Weekly</b>	<b>Daily</b>	<b>Hourly</b>	<b>FLSA Rate</b>	<b>Overtime</b>
Year 3	\$97,056.00	\$8,088.00	\$4,044.00	\$1,866.46	\$799.92	\$33.33	\$16.67	\$50.00
Year 2	\$94,140.00	\$7,845.00	\$3,922.50	\$1,810.38	\$775.92	\$32.33	\$16.17	\$48.50
Year 1 - TOA	\$91,236.00	\$7,603.00	\$3,801.50	\$1,754.54	\$751.92	\$31.33	\$15.67	\$47.00

**San Miguel Consolidated Fire Protection District  
Firefighter Paramedic**

**Salary Schedule - 5.45% Increase 1/1/24**

*\* The steps in this salary schedule beginning on 01/01/2021 represent 1 year between each step with the exception of Step 1. The time in Step 1 will range from 12 - 15 months depending on length of initial Paramedic evaluation process/Firefighter academy time.*

<b>5.45% Increase Step Levels-01/01/24</b>	<b>Annual</b>	<b>Monthly</b>	<b>Semi Monthly</b>	<b>Weekly</b>	<b>Daily</b>	<b>Hourly</b>	<b>FLSA Rate</b>	<b>Overtime</b>
Year 4	\$96,624.00	\$8,052.00	\$4,026.00	\$1,858.15	\$796.32	\$33.18	\$16.59	\$49.77
Year 3	\$93,720.00	\$7,810.00	\$3,905.00	\$1,802.31	\$772.32	\$32.18	\$16.09	\$48.27
Year 2	\$90,828.00	\$7,569.00	\$3,784.50	\$1,746.69	\$748.56	\$31.19	\$15.60	\$46.79
Year 1 - TOA	\$87,924.00	\$7,327.00	\$3,663.50	\$1,690.85	\$724.56	\$30.19	\$15.10	\$45.29

<b>3.75% Increase Step Levels-01/01/23</b>	<b>Annual</b>	<b>Monthly</b>	<b>Semi Monthly</b>	<b>Weekly</b>	<b>Daily</b>	<b>Hourly</b>	<b>FLSA Rate</b>	<b>Overtime</b>
Year 4	\$91,620.00	\$7,635.00	\$3,817.50	\$1,761.92	\$755.04	\$31.46	\$15.73	\$47.19
Year 3	\$88,872.00	\$7,406.00	\$3,703.00	\$1,709.08	\$732.48	\$30.52	\$15.26	\$45.78
Year 2	\$86,124.00	\$7,177.00	\$3,588.50	\$1,656.23	\$709.92	\$29.58	\$14.79	\$44.37
Year 1 - TOA	\$83,376.00	\$6,948.00	\$3,474.00	\$1,603.38	\$687.12	\$28.63	\$14.32	\$42.95

**San Miguel Consolidated Fire Protection District  
Firefighter**

**Salary Schedule - 4% Below Firefighter Paramedic**

*\* The steps in this salary schedule beginning on 01/01/2021 represent 1 year between each step*

<u>Step Levels-01/01/24</u>	<u>Annual</u>	<u>Monthly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Daily</u>	<u>Hourly</u>	<u>Rate</u>	<u>Overtime</u>
Year 4	\$92,760.00	\$7,730.00	\$3,865.00	\$1,783.85	\$764.40	\$31.85	\$15.93	\$47.78
Year 3	\$89,976.00	\$7,498.00	\$3,749.00	\$1,730.31	\$741.60	\$30.90	\$15.45	\$46.35
Year 2	\$87,192.00	\$7,266.00	\$3,633.00	\$1,676.77	\$718.56	\$29.94	\$14.97	\$44.91
Year 1 - TOA	\$84,408.00	\$7,034.00	\$3,517.00	\$1,623.23	\$695.76	\$28.99	\$14.50	\$43.49

<u>Step Levels-01/01/23</u>	<u>Annual</u>	<u>Monthly</u>	<u>Semi Monthly</u>	<u>Weekly</u>	<u>Daily</u>	<u>Hourly</u>	<u>FLSA Rate</u>	<u>Overtime</u>
Year 4	\$87,960.00	\$7,330.00	\$3,665.00	\$1,691.54	\$725.04	\$30.21	\$15.11	\$45.32
Year 3	\$85,320.00	\$7,110.00	\$3,555.00	\$1,640.77	\$703.20	\$29.30	\$14.65	\$43.95
Year 2	\$82,680.00	\$6,890.00	\$3,445.00	\$1,590.00	\$681.36	\$28.39	\$14.20	\$42.59
Year 1 - TOA	\$80,040.00	\$6,670.00	\$3,335.00	\$1,539.23	\$659.76	\$27.49	\$13.75	\$41.24

**San Miguel Consolidated Fire Protection District  
 Battalion Chief  
 Salary Schedule - + 5.45% 01/01/24**

<b>+ 2% Paramedic Step Levels - 01/01/24</b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Semi Monthly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>	<b><u>FLSA Rate</u></b>	<b><u>Overtime</u></b>
Step C	\$159,300.00	\$13,275.00	\$6,637.50	\$3,063.46	\$1,312.80	\$54.70	\$27.35	\$82.05
Step B	\$151,332.00	\$12,611.00	\$6,305.50	\$2,910.23	\$1,247.28	\$51.97	\$25.99	\$77.96
Step A	\$143,376.00	\$11,948.00	\$5,974.00	\$2,757.23	\$1,181.76	\$49.24	\$24.62	\$73.86

<b>+ 5.45% increase Step Levels - 01/01/24</b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Semi Monthly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>	<b><u>FLSA Rate</u></b>	<b><u>Overtime</u></b>
Step C	\$156,168.00	\$13,014.00	\$6,507.00	\$3,003.23	\$1,287.12	\$53.63	\$26.82	\$80.45
Step B	\$148,356.00	\$12,363.00	\$6,181.50	\$2,853.00	\$1,222.80	\$50.95	\$25.48	\$76.43
Step A	\$140,556.00	\$11,713.00	\$5,856.50	\$2,703.00	\$1,158.48	\$48.27	\$24.14	\$72.41

<b>+ 2% Paramedic Step Levels - 01/01/23</b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Semi Monthly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>	<b><u>FLSA Rate</u></b>	<b><u>Overtime</u></b>
Step C	\$151,056.00	\$12,588.00	\$6,294.00	\$2,904.92	\$1,244.88	\$51.87	\$25.94	\$77.81
Step B	\$143,508.00	\$11,959.00	\$5,979.50	\$2,759.77	\$1,182.72	\$49.28	\$24.64	\$73.92
Step A	\$135,948.00	\$11,329.00	\$5,664.50	\$2,614.38	\$1,120.56	\$46.69	\$23.35	\$70.04

<b>+ 4.0% increase Step Levels - 01/01/23</b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Semi Monthly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>	<b><u>FLSA Rate</u></b>	<b><u>Overtime</u></b>
Step C	\$148,092.00	\$12,341.00	\$6,170.50	\$2,847.92	\$1,220.64	\$50.86	\$25.43	\$76.29
Step B	\$140,688.00	\$11,724.00	\$5,862.00	\$2,705.54	\$1,159.44	\$48.31	\$24.16	\$72.47
Step A	\$133,284.00	\$11,107.00	\$5,553.50	\$2,563.15	\$1,098.48	\$45.77	\$22.89	\$68.66

**San Miguel Consolidated Fire Protection District  
 Battalion Chief - Training/EMS - 10% Above Shift Battalion Chief  
 Salary Schedule - 01/01/24**

<b>Paramedic - 10% Above Shift BC</b>						
<b><u>Step Levels - 01/01/24</u></b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Semi Monthly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>
Step C	\$175,236.00	\$14,603.00	\$7,301.50	\$3,369.92	\$674.00	\$84.25
Step B	\$166,476.00	\$13,873.00	\$6,936.50	\$3,201.46	\$640.32	\$80.04
Step A	\$157,716.00	\$13,143.00	\$6,571.50	\$3,033.00	\$606.64	\$75.83

<b>+ 10% Above Shift BC</b>						
<b><u>Step Levels - 01/01/24</u></b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Semi Monthly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>
Step C	\$171,792.00	\$14,316.00	\$7,158.00	\$3,303.69	\$660.72	\$82.59
Step B	\$163,200.00	\$13,600.00	\$6,800.00	\$3,138.46	\$627.68	\$78.46
Step A	\$154,608.00	\$12,884.00	\$6,442.00	\$2,973.23	\$594.64	\$74.33

<b>Paramedic - 10% Above Shift BC</b>						
<b><u>Step Levels - 01/01/23</u></b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Semi Monthly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>
Step C	\$166,164.00	\$13,847.00	\$6,923.50	\$3,195.46	\$639.12	\$79.89
Step B	\$157,860.00	\$13,155.00	\$6,577.50	\$3,035.77	\$607.12	\$75.89
Step A	\$149,544.00	\$12,462.00	\$6,231.00	\$2,875.85	\$575.20	\$71.90

<b>+ 10% Above Shift BC</b>						
<b><u>Step Levels - 01/01/23</u></b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Semi Monthly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>
Step C	\$162,912.00	\$13,576.00	\$6,788.00	\$3,132.92	\$626.56	\$78.32
Step B	\$154,764.00	\$12,897.00	\$6,448.50	\$2,976.23	\$595.28	\$74.41
Step A	\$146,616.00	\$12,218.00	\$6,109.00	\$2,819.54	\$563.92	\$70.49

San Miguel Consolidated Fire Protection District  
 Division Chief  
 Salary Schedule - 15% Above Battalion Chief -Training/EMS - Non Paramedic  
 Terms of Employment

<u>Step Levels - 01/01/24</u>	<u>Annual</u>	<u>Monthly</u>	<u>Semi Monthly</u>	<u>Weekly</u>	<u>Daily</u>	<u>Hourly</u>	<u>Overtime</u>
Step G	\$197,568.00	\$16,464.00	\$8,232.00	\$3,799.38	\$759.84	\$94.98	\$142.47
Step F	\$187,692.00	\$15,641.00	\$7,820.50	\$3,609.46	\$721.92	\$90.24	\$135.36
Step E	\$177,816.00	\$14,818.00	\$7,409.00	\$3,419.54	\$683.92	\$85.49	\$128.24
Step D	\$167,928.00	\$13,994.00	\$6,997.00	\$3,229.38	\$645.84	\$80.73	\$121.10
Step C	\$158,052.00	\$13,171.00	\$6,585.50	\$3,039.46	\$607.92	\$75.99	\$113.99
Step B	\$148,176.00	\$12,348.00	\$6,174.00	\$2,849.54	\$569.92	\$71.24	\$106.86
Step A	\$138,300.00	\$11,525.00	\$5,762.50	\$2,659.62	\$531.92	\$66.49	\$99.74

<u>Step Levels - 01/01/23</u>	<u>Annual</u>	<u>Monthly</u>	<u>Semi Monthly</u>	<u>Weekly</u>	<u>Daily</u>	<u>Hourly</u>	<u>Overtime</u>
Step G	\$187,344.00	\$15,612.00	\$7,806.00	\$3,602.77	\$720.56	\$90.07	\$135.11
Step F	\$177,972.00	\$14,831.00	\$7,415.50	\$3,422.54	\$684.48	\$85.56	\$128.34
Step E	\$168,612.00	\$14,051.00	\$7,025.50	\$3,242.54	\$648.48	\$81.06	\$121.59
Step D	\$159,240.00	\$13,270.00	\$6,635.00	\$3,062.31	\$612.48	\$76.56	\$114.84
Step C	\$149,880.00	\$12,490.00	\$6,245.00	\$2,882.31	\$576.48	\$72.06	\$108.09
Step B	\$140,508.00	\$11,709.00	\$5,854.50	\$2,702.08	\$540.40	\$67.55	\$101.33
Step A	\$131,136.00	\$10,928.00	\$5,464.00	\$2,521.85	\$504.40	\$63.05	\$94.58

**San Miguel Consolidated Fire Protection District  
Fire Chief  
Salary Schedule**

**By Contract - 02/2024**

	<u>Annual</u>	<u>Monthly</u>	<b>Semi</b> <u>Monthly</u>	<u>Weekly</u>	<u>Daily</u>	<u>Hourly</u>
Contract	\$238,286.00	\$19,857.20	\$9,928.58	\$4,582.42	\$916.48	\$114.56



**San Miguel Consolidated Fire Protection District  
Administrative Officer/Finance Officer  
Salary Schedule 5.45% Increase Effective 01/01/2024  
Terms of Employment**

<b><u>Step Levels - 01/01/24</u></b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Biweekly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>
Step G	\$181,692.00	\$15,141.00	\$6,988.15	\$3,494.08	\$698.80	\$87.35
Step F	\$172,608.00	\$14,384.00	\$6,638.77	\$3,319.38	\$663.84	\$82.98
Step E	\$163,524.00	\$13,627.00	\$6,289.38	\$3,144.69	\$628.96	\$78.62
Step D	\$154,440.00	\$12,870.00	\$5,940.00	\$2,970.00	\$594.00	\$74.25
Step C	\$145,356.00	\$12,113.00	\$5,590.62	\$2,795.31	\$559.04	\$69.88
Step B	\$136,272.00	\$11,356.00	\$5,241.23	\$2,620.62	\$524.16	\$65.52
Step A	\$127,188.00	\$10,599.00	\$4,891.85	\$2,445.92	\$489.20	\$61.15

<b><u>Step Levels - 01/01/23</u></b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Biweekly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>
Step G	\$172,296.00	\$14,358.00	\$6,626.77	\$3,313.38	\$662.64	\$82.83
Step F	\$163,680.00	\$13,640.00	\$6,295.38	\$3,147.69	\$629.52	\$78.69
Step E	\$155,064.00	\$12,922.00	\$5,964.00	\$2,982.00	\$596.40	\$74.55
Step D	\$146,448.00	\$12,204.00	\$5,632.62	\$2,816.31	\$563.28	\$70.41
Step C	\$137,832.00	\$11,486.00	\$5,301.23	\$2,650.62	\$530.16	\$66.27
Step B	\$129,228.00	\$10,769.00	\$4,970.31	\$2,485.15	\$497.04	\$62.13
Step A	\$120,612.00	\$10,051.00	\$4,638.92	\$2,319.46	\$463.92	\$57.99

**San Miguel Consolidated Fire Protection District  
Deputy Fire Marshal Reclassification Request to Fire Marshal  
Effective January 1, 2024 (Terms of Employment)**

***Proposed Salary Schedule based on Salary Comparisons & Internal Discussions***

<b><u>Position - 01/01/24</u></b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Biweekly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>	<b><u>Overtime</u></b>
Step G	\$152,472.00	\$12,706.00	\$5,864.31	\$2,932.15	\$586.40	\$73.30	\$109.95
Step F	\$144,852.00	\$12,071.00	\$5,571.23	\$2,785.62	\$557.12	\$69.64	\$104.46
Step E	\$137,220.00	\$11,435.00	\$5,277.69	\$2,638.85	\$527.76	\$65.97	\$98.96
Step D	\$129,600.00	\$10,800.00	\$4,984.62	\$2,492.31	\$498.48	\$62.31	\$93.47
Step C	\$121,980.00	\$10,165.00	\$4,691.54	\$2,345.77	\$469.12	\$58.64	\$87.96
Step B	\$114,360.00	\$9,530.00	\$4,398.46	\$2,199.23	\$439.84	\$54.98	\$82.47
Step A	\$106,728.00	\$8,894.00	\$4,104.92	\$2,052.46	\$410.48	\$51.31	\$76.97

***Current Salary Schedule***

<b><u>Position - 01/01/23</u></b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Biweekly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>
Step G	\$100,092.00	\$8,341.00	\$3,849.69	\$1,924.85	\$384.96	\$48.12
Step F	\$95,088.00	\$7,924.00	\$3,657.23	\$1,828.62	\$365.76	\$45.72
Step E	\$90,084.00	\$7,507.00	\$3,464.77	\$1,732.38	\$346.48	\$43.31
Step D	\$85,080.00	\$7,090.00	\$3,272.31	\$1,636.15	\$327.20	\$40.90
Step C	\$80,076.00	\$6,673.00	\$3,079.85	\$1,539.92	\$308.00	\$38.50
Step B	\$75,072.00	\$6,256.00	\$2,887.38	\$1,443.69	\$288.72	\$36.09
Step A	\$70,068.00	\$5,839.00	\$2,694.92	\$1,347.46	\$269.52	\$33.69

**San Miguel Consolidated Fire Protection District  
Accounting Specialist  
Salary Schedule - 4.7% Effective 01/01/24 (Terms of Employment)**

<b><u>Step Levels - 01/01/24</u></b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Biweekly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>	<b><u>Overtime</u></b>
Step G	\$70,680.00	\$5,890.00	\$2,718.46	\$1,359.23	\$271.84	\$33.98	\$50.97
Step F	\$67,152.00	\$5,596.00	\$2,582.77	\$1,291.38	\$258.24	\$32.28	\$48.42
Step E	\$63,612.00	\$5,301.00	\$2,446.62	\$1,223.31	\$244.64	\$30.58	\$45.87
Step D	\$60,084.00	\$5,007.00	\$2,310.92	\$1,155.46	\$231.12	\$28.89	\$43.34
Step C	\$56,544.00	\$4,712.00	\$2,174.77	\$1,087.38	\$217.44	\$27.18	\$40.77
Step B	\$53,016.00	\$4,418.00	\$2,039.08	\$1,019.54	\$203.92	\$25.49	\$38.24
Step A	\$49,476.00	\$4,123.00	\$1,902.92	\$951.46	\$190.32	\$23.79	\$35.69

<b><u>Step Levels - 01/01/23</u></b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Biweekly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>	<b><u>Overtime</u></b>
Step G	\$67,500.00	\$5,625.00	\$2,596.15	\$1,298.08	\$259.60	\$32.45	\$48.68
Step F	\$64,128.00	\$5,344.00	\$2,466.46	\$1,233.23	\$246.64	\$30.83	\$46.25
Step E	\$60,756.00	\$5,063.00	\$2,336.77	\$1,168.38	\$233.68	\$29.21	\$43.82
Step D	\$57,372.00	\$4,781.00	\$2,206.62	\$1,103.31	\$220.64	\$27.58	\$41.37
Step C	\$54,000.00	\$4,500.00	\$2,076.92	\$1,038.46	\$207.68	\$25.96	\$38.94
Step B	\$50,628.00	\$4,219.00	\$1,947.23	\$973.62	\$194.72	\$24.34	\$36.51
Step A	\$47,256.00	\$3,938.00	\$1,817.54	\$908.77	\$181.76	\$22.72	\$34.08

**San Miguel Consolidated Fire Protection District  
Administrative Analyst  
Salary Schedule - 4.7% Effective 01/01/24 (Terms of Employment)**

<b><u>Step Levels - 01/01/24</u></b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Biweekly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>	<b><u>Overtime</u></b>
Step G	\$93,372.00	\$7,781.00	\$3,591.23	\$1,795.62	\$359.12	\$44.89	\$67.34
Step F	\$88,704.00	\$7,392.00	\$3,411.69	\$1,705.85	\$341.20	\$42.65	\$63.98
Step E	\$84,036.00	\$7,003.00	\$3,232.15	\$1,616.08	\$323.20	\$40.40	\$60.60
Step D	\$79,368.00	\$6,614.00	\$3,052.62	\$1,526.31	\$305.28	\$38.16	\$57.24
Step C	\$74,700.00	\$6,225.00	\$2,873.08	\$1,436.54	\$287.28	\$35.91	\$53.87
Step B	\$70,032.00	\$5,836.00	\$2,693.54	\$1,346.77	\$269.36	\$33.67	\$50.51
Step A	\$65,364.00	\$5,447.00	\$2,514.00	\$1,257.00	\$251.44	\$31.43	\$47.15

<b><u>Step Levels - 01/01/23</u></b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Biweekly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>	<b><u>Overtime</u></b>
Step G	\$89,172.00	\$7,431.00	\$3,429.69	\$1,714.85	\$342.96	\$42.87	\$64.31
Step F	\$84,708.00	\$7,059.00	\$3,258.00	\$1,629.00	\$325.84	\$40.73	\$61.10
Step E	\$80,256.00	\$6,688.00	\$3,086.77	\$1,543.38	\$308.64	\$38.58	\$57.87
Step D	\$75,792.00	\$6,316.00	\$2,915.08	\$1,457.54	\$291.52	\$36.44	\$54.66
Step C	\$71,340.00	\$5,945.00	\$2,743.85	\$1,371.92	\$274.40	\$34.30	\$51.45
Step B	\$66,876.00	\$5,573.00	\$2,572.15	\$1,286.08	\$257.20	\$32.15	\$48.23
Step A	\$62,424.00	\$5,202.00	\$2,400.92	\$1,200.46	\$240.08	\$30.01	\$45.02

**San Miguel Consolidated Fire Protection District  
 Executive Assistant/Board Clerk  
 Salary Schedule - 4.7% Effective 01/01/24 (Terms of Employment)**

<u>Step Levels</u>	<u>Annual</u>	<u>Monthly</u>	<u>Biweekly</u>	<u>Weekly</u>	<u>Daily</u>	<u>Hourly</u>	<u>Overtime</u>
Step G	\$77,904.00	\$6,492.00	\$2,996.31	\$1,498.15	\$299.60	\$37.45	\$56.18
Step F	\$74,004.00	\$6,167.00	\$2,846.31	\$1,423.15	\$284.64	\$35.58	\$53.37
Step E	\$70,116.00	\$5,843.00	\$2,696.77	\$1,348.38	\$269.68	\$33.71	\$50.57
Step D	\$66,216.00	\$5,518.00	\$2,546.77	\$1,273.38	\$254.64	\$31.83	\$47.75
Step C	\$62,328.00	\$5,194.00	\$2,397.23	\$1,198.62	\$239.76	\$29.97	\$44.96
Step B	\$58,428.00	\$4,869.00	\$2,247.23	\$1,123.62	\$224.72	\$28.09	\$42.14
Step A	\$54,528.00	\$4,544.00	\$2,097.23	\$1,048.62	\$209.76	\$26.22	\$39.33

<u>Step Levels - 03/02/23</u>	<u>Annual</u>	<u>Monthly</u>	<u>Biweekly</u>	<u>Weekly</u>	<u>Daily</u>	<u>Hourly</u>	<u>Overtime</u>
Step G	\$74,400.00	\$6,200.00	\$2,861.54	\$1,430.77	\$286.16	\$35.77	\$53.66
Step F	\$70,680.00	\$5,890.00	\$2,718.46	\$1,359.23	\$271.84	\$33.98	\$50.97
Step E	\$66,960.00	\$5,580.00	\$2,575.38	\$1,287.69	\$257.52	\$32.19	\$48.29
Step D	\$63,240.00	\$5,270.00	\$2,432.31	\$1,216.15	\$243.20	\$30.40	\$45.60
Step C	\$59,520.00	\$4,960.00	\$2,289.23	\$1,144.62	\$228.96	\$28.62	\$42.93
Step B	\$55,800.00	\$4,650.00	\$2,146.15	\$1,073.08	\$214.64	\$26.83	\$40.25
Step A	\$52,080.00	\$4,340.00	\$2,003.08	\$1,001.54	\$200.32	\$25.04	\$37.56

**San Miguel Consolidated Fire Protection District  
 Fire Inspector  
 Salary Schedule - 4.7% Increase Effective 01/01/24 (Terms of Employment)**

<b><u>Step Levels - 01/01/24</u></b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Biweekly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>	<b><u>Overtime</u></b>
Step G	\$91,128.00	\$7,594.00	\$3,504.92	\$1,752.46	\$350.48	\$43.81	\$65.72
Step F	\$86,568.00	\$7,214.00	\$3,329.54	\$1,664.77	\$332.96	\$41.62	\$62.43
Step E	\$82,020.00	\$6,835.00	\$3,154.62	\$1,577.31	\$315.44	\$39.43	\$59.15
Step D	\$77,460.00	\$6,455.00	\$2,979.23	\$1,489.62	\$297.92	\$37.24	\$55.86
Step C	\$72,900.00	\$6,075.00	\$2,803.85	\$1,401.92	\$280.40	\$35.05	\$52.58
Step B	\$68,352.00	\$5,696.00	\$2,628.92	\$1,314.46	\$262.88	\$32.86	\$49.29
Step A	\$63,792.00	\$5,316.00	\$2,453.54	\$1,226.77	\$245.36	\$30.67	\$46.01

<b><u>Step Levels - 01/01/23</u></b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Biweekly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>	<b><u>Overtime</u></b>
Step G	\$87,036.00	\$7,253.00	\$3,347.54	\$1,673.77	\$334.72	\$41.84	\$62.76
Step F	\$82,680.00	\$6,890.00	\$3,180.00	\$1,590.00	\$318.00	\$39.75	\$59.63
Step E	\$78,336.00	\$6,528.00	\$3,012.92	\$1,506.46	\$301.28	\$37.66	\$56.49
Step D	\$73,980.00	\$6,165.00	\$2,845.38	\$1,422.69	\$284.56	\$35.57	\$53.36
Step C	\$69,624.00	\$5,802.00	\$2,677.85	\$1,338.92	\$267.76	\$33.47	\$50.21
Step B	\$65,280.00	\$5,440.00	\$2,510.77	\$1,255.38	\$251.04	\$31.38	\$47.07
Step A	\$60,924.00	\$5,077.00	\$2,343.23	\$1,171.62	\$234.32	\$29.29	\$43.94

**San Miguel Consolidated Fire Protection District  
 Fire Services Officer  
 Salary Schedule - 4.7% Increase Effective 01/01/24 (Terms of Employment)**

<b><u>Step Levels - 01/01/24</u></b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Biweekly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>	<b><u>Overtime</u></b>
Step G	\$92,580.00	\$7,715.00	\$3,560.77	\$1,780.38	\$356.08	\$44.51	\$66.77
Step F	\$87,948.00	\$7,329.00	\$3,382.62	\$1,691.31	\$338.24	\$42.28	\$63.42
Step E	\$83,328.00	\$6,944.00	\$3,204.92	\$1,602.46	\$320.48	\$40.06	\$60.09
Step D	\$78,696.00	\$6,558.00	\$3,026.77	\$1,513.38	\$302.64	\$37.83	\$56.75
Step C	\$74,064.00	\$6,172.00	\$2,848.62	\$1,424.31	\$284.88	\$35.61	\$53.42
Step B	\$69,432.00	\$5,786.00	\$2,670.46	\$1,335.23	\$267.04	\$33.38	\$50.07
Step A	\$64,812.00	\$5,401.00	\$2,492.77	\$1,246.38	\$249.28	\$31.16	\$46.74

<b><u>Step Levels - 01/01/23</u></b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Biweekly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>	<b><u>Overtime</u></b>
Step G	\$88,416.00	\$7,368.00	\$3,400.62	\$1,700.31	\$340.08	\$42.51	\$63.77
Step F	\$84,000.00	\$7,000.00	\$3,230.77	\$1,615.38	\$323.04	\$40.38	\$60.57
Step E	\$79,572.00	\$6,631.00	\$3,060.46	\$1,530.23	\$306.08	\$38.26	\$57.39
Step D	\$75,156.00	\$6,263.00	\$2,890.62	\$1,445.31	\$289.04	\$36.13	\$54.20
Step C	\$70,728.00	\$5,894.00	\$2,720.31	\$1,360.15	\$272.00	\$34.00	\$51.00
Step B	\$66,312.00	\$5,526.00	\$2,550.46	\$1,275.23	\$255.04	\$31.88	\$47.82
Step A	\$61,896.00	\$5,158.00	\$2,380.62	\$1,190.31	\$238.08	\$29.76	\$44.64

**San Miguel Consolidated Fire Protection District  
Human Resources Specialist  
Salary Schedule - 4.7% Increase Effective 01/01/24 (Terms of Employment)**

<b><u>Step Levels - 01/01/24</u></b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Biweekly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>	<b><u>Overtime</u></b>
Step G	\$82,320.00	\$6,860.00	\$3,166.15	\$1,583.08	\$316.64	\$39.58	\$59.37
Step F	\$78,204.00	\$6,517.00	\$3,007.85	\$1,503.92	\$300.80	\$37.60	\$56.40
Step E	\$74,088.00	\$6,174.00	\$2,849.54	\$1,424.77	\$284.96	\$35.62	\$53.43
Step D	\$69,972.00	\$5,831.00	\$2,691.23	\$1,345.62	\$269.12	\$33.64	\$50.46
Step C	\$65,856.00	\$5,488.00	\$2,532.92	\$1,266.46	\$253.28	\$31.66	\$47.49
Step B	\$61,740.00	\$5,145.00	\$2,374.62	\$1,187.31	\$237.44	\$29.68	\$44.52
Step A	\$57,624.00	\$4,802.00	\$2,216.31	\$1,108.15	\$221.60	\$27.70	\$41.55

<b><u>Step Levels - 01/01/23</u></b>	<b><u>Annual</u></b>	<b><u>Monthly</u></b>	<b><u>Biweekly</u></b>	<b><u>Weekly</u></b>	<b><u>Daily</u></b>	<b><u>Hourly</u></b>	<b><u>Overtime</u></b>
Step G	\$78,624.00	\$6,552.00	\$3,024.00	\$1,512.00	\$302.40	\$37.80	\$56.70
Step F	\$74,688.00	\$6,224.00	\$2,872.62	\$1,436.31	\$287.28	\$35.91	\$53.87
Step E	\$70,764.00	\$5,897.00	\$2,721.69	\$1,360.85	\$272.16	\$34.02	\$51.03
Step D	\$66,828.00	\$5,569.00	\$2,570.31	\$1,285.15	\$257.04	\$32.13	\$48.20
Step C	\$62,904.00	\$5,242.00	\$2,419.38	\$1,209.69	\$241.92	\$30.24	\$45.36
Step B	\$58,968.00	\$4,914.00	\$2,268.00	\$1,134.00	\$226.80	\$28.35	\$42.53
Step A	\$55,032.00	\$4,586.00	\$2,116.62	\$1,058.31	\$211.68	\$26.46	\$39.69





## FIRE CHIEF REPORT

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**DATE:** February 14, 2024  
**TO:** Board of Directors  
**FROM:** Andy Lawler, Fire Chief  
**SUBJECT:** Resolution 24-02 – A Resolution Appointing the District's FAIRA Representative

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### **BACKGROUND**

San Miguel Consolidated Fire Protection District is a member agency in the Fire Agencies Insurance Risk Authority (FAIRA) Joint Powers Agreement (JPA). FAIRA insures 105 Fire Protection Agencies/JPAs in Nevada and California and offers services beyond the purchase of insurance that include contract review, risk management, loss control, and a host of training tools.

### **DISCUSSION**

Former Fire Chief Criss Brainard was the designated representative of the District. With his retirement effective February 2, 2024, a new representative must be appointed by resolution. At the January 10, 2024, Regular Board Meeting, the Board of Directors appointed Chief Lawler.

### **FISCAL IMPACT**

None.

### **RECOMMENDATION**

Adopt Resolution 24-02, designating Fire Chief Andy Lawler as the FAIRA representative from the San Miguel Consolidated Fire Protection District.

### **ATTACHMENTS**

Resolution 24-02.

## ***Resolution 24-02***

### **A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Designating the District's FAIRA Representative**

**WHEREAS**, the District is a member of the Fire Agencies Insurance Risk Authority (FAIRA) Joint Powers Authority (JPA); and

**WHEREAS**, Fire Chief Criss Brainard represented the District prior to his retiring on February 2, 2024; and

**WHEREAS**, the JPA requires the District's representative be appointed by their governing body.

**NOW, THEREFORE, BE IT RESOLVED:** That the Board of Directors of the San Miguel Consolidated Fire Protection District hereby appoints Andy Lawler as the District's FAIRA representative, effective the date of his assuming the role of Fire Chief, February 3, 2024.

**PASSED AND ADOPTED** by the Board of Directors of the San Miguel Consolidated Fire Protection District this 14<sup>th</sup> day of February 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

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Shayna Rians, Board Clerk

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Jesse A. Robles, Board President



## STAFF REPORT

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**DATE:** February 14, 2024  
**TO:** Board of Directors  
**FROM:** Leah Harris, Administrative Officer/Finance Officer  
**SUBJECT:** Authorizing Signers on District Bank Account

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### BACKGROUND

The San Miguel Consolidated Fire Protection District maintains reserve accounts in the San Diego County Investment Pool. The District also maintains local clearing accounts for the processing of checks and payments.

Section 3363.5 of the Labor Code of the State of California requires the Board of Directors the following:

- 1) The District, as required, shall transfer funds from the County of San Diego Treasurer to the Agency's banking account as provided herein.
- 2) The District, as required, shall transfer funds to the established checking accounts for the following:
  - a. Payroll
  - b. Accounts Payable
  - c. Workers' Compensation
- 3) Effective February 14th, 2024, the authorized signers on these accounts shall be individuals who hold the following positions:
  - a. Fire Chief
  - b. Division Chief
  - c. Administrative Officer/Finance Officer
- 4) The District will perform monthly bank account reconciliations in accordance with sound accounting principles and practices.

### DISCUSSION

Following Chief Brainard's retirement, multiple documents were reviewed to determine if they needed to be updated or re-designated. Resolution 18-12 was adopted June 27, 2018, and designated authorized signers on the District's bank accounts. Since then, the Deputy Chief position has been reclassified into two Division Chief positions, so an updated Resolution should be adopted.

### FISCAL IMPACT

None.

### RECOMMENDATION

Adopt Resolution 24-03, designating authorized bank account signers by position.

## **Resolution 24-03**

### **A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Authorizing Signers on District Bank Account**

**WHEREAS**, the San Miguel Consolidated Fire Protection District (“the District”) maintains reserve accounts in the San Diego County Investment Pool; and

**WHEREAS**, it is necessary to establish a local checking account as clearing accounts for the processing of checks and payments.

**WHEREAS**, Section 3363.5 of the Labor Code of the State of California requires the Board of Directors the following:

- 1) The District, as required, shall transfer funds from the County of San Diego Treasurer to the Agency’s banking account as provided herein.
- 2) The District, as required, shall transfer funds to the established checking accounts for the following:
  - a. Payroll
  - b. Accounts Payable
  - c. Workers’ Compensation
- 3) Effective February 14th, 2024, the authorized signers on these accounts shall be individuals who hold the following positions:
  - a. Fire Chief
  - b. Division Chief
  - c. Administrative Officer/Finance Officer
- 4) The District will perform monthly bank account reconciliations in accordance with sound accounting principles and practices.

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

\_\_\_\_\_  
Shayna Rians, Board Clerk

\_\_\_\_\_  
Jesse A. Robles, Board President

## **Resolution 24-04**

### ***A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District relating to the Industrial Disability Retirement of Fire Captain Paramedic Thomas W. Paden II (Government Code Section 21156)***

**Whereas**, the San Miguel Consolidated Fire Protection District (hereinafter referred to as the District) is a contracting agency of the Public Employees' Retirement System;

**Whereas**, the California Public Employees' Retirement Law requires that a contracting agency determine whether an employee of such agency in employment in which he is classified as a local safety member, is disabled for purposes of the California Public Employees' Retirement Law and whether such disability is "industrial" within the meaning of such law;

**Whereas**, an application for industrial disability retirement of Thomas W. Paden II employed by the District in the position of Fire Captain-Paramedic, has been filed with the California Public Employees' Retirement System and was received by the District on or about August 22, 2023; and

**Whereas**, the Board of Directors has reviewed the medical and other evidence relevant to such alleged disability at the Board meeting conducted on February 14, 2024.

**Now, Therefore, be it Resolved**, that the Board of Directors finds and determines that Thomas W. Paden II is incapacitated within the meaning of the California Public Employees' Retirement Law for performance of his usual duties in the position of Fire Captain-Paramedic effective October 14, 2022.

**Be it Further Resolved** that the Board of Directors finds and determines that such disability is a result of injury or disease arising out of and in the course of employment as a local safety member.

**Be it Further Resolved** that neither Paden nor the District has applied to the Workers' Compensation Appeals Board for a determination pursuant to Government Code section 21166 whether such disability is industrial.

**Be it Further Resolved** that the member was last on paid status on August 2, 2021. Paden received Labor Code 4850 benefits from August 5, 2021, to August 5, 2022 and temporary total disability benefits through October 13, 2022, the date he was determined to be permanent and stationary by Dr. Reiss. There is no dispute about the expiration of his rights under Government Code section 21164. Paden remains on approved leave from the District in an unpaid status.

**Be it Further Resolved** that there is no possibility of third-party liability.

**Be it Further Resolved** that the District is unaware of Paden pursuing any claim against any person or entity for the same injuries that also entitle Paden to a disability retirement from CalPERS.

**Be it Further Resolved** that Advance Disability Pension Payments will not be made.

**Be it Further Resolved** that the District certifies under penalty of perjury that this determination was based on competent medical opinion.

**Be it Further Resolved** that competent medical opinion certifies that the disability is expected to be permanent.

**Be it Further Resolved** that the District certifies under penalty of perjury that this determination was not used as a substitute for the disciplinary process.

**Be it Further Resolved** that Paden has filed a workers' compensation claim for his disabling condition, and the claim was accepted by the insurance carrier.

**Be it Further Resolved** that Paden is competent to act on his own behalf in legally binding retirement matters.

**PASSED AND ADOPTED** by the Board of Directors of the San Miguel Consolidated Fire Protection District this 14<sup>th</sup> day of February 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

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Shayna Rians, Board Clerk

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Jesse A. Robles, Board President