

**San Miguel Consolidated Fire Protection District
Special Meeting of the Board of Directors
April 8, 2020 - 10:00 am**

Minutes

Director Raddatz called the tele/videoconference meeting to order at 10:18 am.

Board Members Present: Directors Ek, Kiel, McKenna, Nelson, Raddatz, Rickards and Vacio

Board Members Absent: None

Staff Present: Fire Chief Brainard, Administrative Officer/Finance Officer Harris, and Administrative Assistant Rians

Director Raddatz shared that an urgent issue came up after the Agenda was posted regarding increasing the Authority of the Chief to expend funds related to the COVID-19 emergency. Chief Brainard believes that he will exceed the \$150,000 prior to the next Board meeting and would like the Board to authorize increasing the amount by an additional \$150,000.”

Pursuant to Government Code Section 54954.2, upon a motion by Director Raddatz, second by Director McKenna, and vote (unanimously in favor), the addition of an Agenda Item was approved.

The Agenda for the Special Meeting of April 8, 2020 was posted at District Headquarters on Friday, April 3, 2020, at 5:00 pm.

Pledge of Allegiance: Director Raddatz led the Pledge of Allegiance.

Public Communications: None

CONSENT AGENDA ITEMS

By Board Consensus, the agenda was approved.

1. Approve the Minutes: Regular Meeting of March 11, 2020
Emergency Meeting of March 16, 2020
2. Approve Board Member Stipend Payments.

ACTION AGENDA ITEMS

3. *Added Agenda Item*

Chief Brainard believes that he will exceed the \$150,000 spending authorized for emergency needs in response to the COVID-19 pandemic. The added agenda item authorizes an additional \$150,000 to Chief Brainard as needed for COVID-19-related expenses.

Director Vacio had to exit the meeting before voting on this item could take place.

Upon a motion by Director Raddatz, second by Director Rickards, and vote (unanimously in favor with Vacio absent), an additional \$150,000 towards COVID-19 expenses was authorized.

INFORMATIONAL AGENDA ITEMS

4. COVID-19 Update
Chief Brainard shared an update pertaining to protocol in call responses, supply availability, and how we are working with other service providers like AMR.
5. Quarterly Financial Update
Administrative Officer/Finance Officer Harris provided a financial update including supporting documents.
6. Reports
 - a. Committee Reports
Director Rickards advised CSA 69 meetings are cancelled until further notice.
 - b. Directors' Reports
None
 - c. Chief's Report
Nothing additional from COVID-19 update.
 - d. Association of San Miguel Firefighters Communications
None
 - e. Association of San Miguel Chief Officers Communications
None
 - f. Correspondence
None
 - g. Action Plan Recap
Director McKenna requested staff look into hospital-grade HVAC filters.

Director Raddatz adjourned the meeting at 11:36 am.

Prepared and Submitted by:

Shayna Rians

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Board Recording Secretary