

**San Miguel Consolidated Fire Protection District  
Finance Committee Meeting  
Wednesday, April 27, 2022, 10:00 am  
District Board Room - 2850 Via Orange Way (2<sup>nd</sup> Floor), Spring Valley, CA 91978**

**AGENDA**

**CALL TO ORDER**

**APPROVAL OF AGENDA**

Agenda items shall be addressed in the published order unless a member of the Finance Committee or a member of the public requests a specific item be taken out of order and the Finance Committee agrees to do so.

**PUBLIC COMMENT**

*The public may bring an item not on the agenda forward; however, the Finance Committee will not be able to take any action at this meeting. If appropriate, the item will be referred to the Fire Chief to determine if the item will be placed on a future Finance Committee or Board Meeting agenda. Items from Committee members or Staff may not be discussed by the Committee, but, if appropriate, will be placed on a future Finance Committee or Board Meeting agenda. To facilitate business proceedings, a three (3) minute period shall be allotted to each person addressing the Board.*

*Any writings or documents provided to a majority of the Committee regarding any item on this agenda will be made available for public inspection in the San Miguel Consolidated Fire Protection District Headquarters located at 2850 Via Orange Way, Spring Valley, California, during normal business hours.*

*Compliance with the Americans with Disabilities Act (US Code Title 42) – Assistance for Those with Disabilities: If you have a disability and need accommodation to participate in the meeting, please call Recording Secretary Shayna Rians at (619) 670-0500 for assistance so the necessary arrangements can be made.*

**CONSENT AGENDA ITEMS**

1. Approval of Minutes: Finance Committee Meeting of August 30, 2021

**ACTION AGENDA ITEMS** (*items that may be brought forward for discussion amongst the full Board*)

2. Select Finance Committee Chairperson – The Finance Committee will determine the Chairperson for 2022 calendar year.
3. Calendar Setup – The Finance Committee will review a calendar schedule for upcoming meetings.
4. Financial Policies – The Finance Committee will discuss financial policies and determine a schedule for review and submission to the full Board of Directors (per October 27, 2021, Financial Workshop consensus).
5. Reserve Funding Recommendations – The Finance Committee will discuss with staff (per October 27, 2021, Financial Workshop) objectives and foundational elements of the reserve policy to be presented to the full Board of Directors.

**INFORMATIONAL AGENDA ITEMS** (*updates and ongoing discussion items*)

6. Quarterly Financial Update Period Ended March 31, 2022 – Administrative Officer/Finance Officer Harris will provide the draft Quarterly Financials for review.
7. Forecasting Tool – Administrative Officer/Finance Officer Harris will discuss the implementation of the forecasting tool and provide a review.
8. Committee Member Comments
9. Action Plan Recap

**NEXT MEETING** – Wednesday, May 25, 2022

**ADJOURNMENT**