

San Miguel Consolidated Fire Protection District



2018/2019 Final Budget

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Budget Preparation Process

The budget preparation process consists of the Administrative Officer/Finance Officer creating a budget template for the upcoming fiscal year and providing it to the Deputy Chief. From there, the process timeline is as follows:

February – First Week

The Deputy Chief will provide an overview of the budget process and the budget template to the Battalion Chiefs and appropriate personnel responsible for specific programs.

March – Third Week

Chief Officers will return proposed budgets to the Deputy Chief who will review and forward them to the Administrative Officer/Finance Officer.

April – Second Week

Administrative Officer/Finance Officer will compile all Division budgets and present a proposed preliminary budget to the Fire Chief for review.

May – First Week

A review meeting will be held with the department heads for final budget modifications.

In May/June, the following will take place:

Schedule meeting with Finance Committee.

Administrative Officer/Finance Officer finalizes the proposed preliminary budget.

Board of Directors to adopt preliminary budget at a June board meeting prior to June 30.

Preliminary budget must be adopted by June 30th.

July/August/September

Administrative Officer/Finance Officer prepares revenue projections.

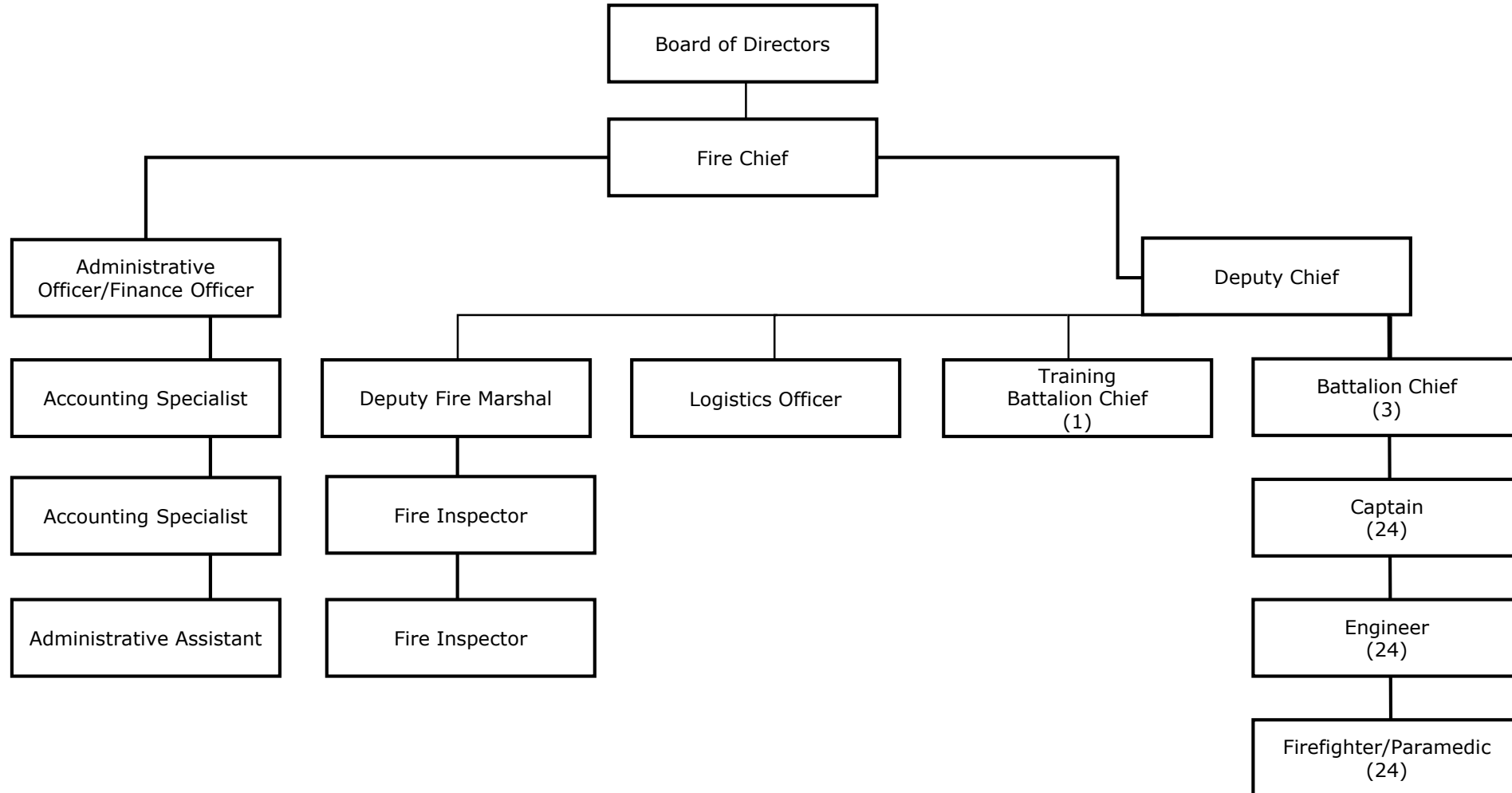
Special budget meeting with Finance Committee and/or board of directors if needed.

Board of Directors to adopt final budget at a September board meeting prior to September 30.

The final budget must be adopted prior to October 1st.



San Miguel Fire & Rescue Organizational Chart



Budget Change Summary

Page #	Line #	Code	Account Title	Comments
1 - Summary	6	5030	Employee Benefits	5% increase to base salaries (Local 1434 and COA) for FY 2018/2019 - see page 2 for breakdown. Actual Health Insurance costs shown.
1 - Summary	7	5040	Employee Overtime	5% increase to base salaries (Local 1434 and COA) for FY 2018/2019 - see page 2 for breakdown
1 - Summary	8	5050	Employee Salaries	5% increase to base salaries (Local 1434 and COA) for FY 2018/2019 - see page 2 for breakdown
1 - Summary	30	n/a	Budget Offset	Election Costs - 1/2 in Budget Offset, 1/2 in General Fund
1 - Summary	31	n/a	Special Funded Programs	Based on actual dollar amounts in accounts as of 06/30/18 - see page 20 for breakdown.
1 - Summary	34	n/a	Capital Equipment	To be purchased: 2nd set of PPE gear and (1) Zoll X-Series Monitor
1 - Summary	36	n/a	Fixed Equipment	Lease payment for solar equipment To be purchased: (3) Generators
1 - Summary	37	n/a	Vehicle Replacement	To be purchased: (1) Truck, (1) Staff Pool Vehicle, Change Order Request for (2) Type 1 Engines, Outfitting of (2) Type 1 Engines, Financing of (1) Type 1 Engine

Breakdown of Increases/Decreases by Program - General Fund Only

Salaries and Benefits

Total Salaries and Benefits budget increased by \$760,843 (5.5%).

This is due to increases in health insurance costs, Unfunded Annual Liability (Pension) lump-sum payment, and Employer Pension costs.

Referencing page 4, line item #'s 5-10, 13, 16-22, 26, 30-31, 35-36

Administration - Board of Directors

Total Administration - Board of Directors budget decreased by \$15,560 (15.5%).

This is due to decrease of health insurance costs and director stipends.

Referencing page 5, line item #'s 5-6

Administration - District Administration

Total Administration - District Administration budget increased by \$156,246 (4.9%).

This is due to increases in FAIRA costs, Employee Assistance Program, and Wellness Program

The Wellness Program is a reinstatement of the program. It helps reduce Workers' Compensation costs.

Referencing pages 6-8, line item #'s 9,14,54,57, 59-62

Prevention - Code Enforcement

Total Prevention - Code Enforcement budget decreased by \$1,132 (6.8%).

This is due to a decrease in the publications (manuals not needed to be purchased each year) and cell phone service.

There was an increase in the annual cost of the Code Pal software maintenance.

Referencing pages 9-10, line item #'s 23, 33, 48

Operations - District Operations

Total Operations - District Operations budget increased by \$174,785 (17.3%).

This is due to an increase in radio costs and replacement equipment that cannot be deferred anymore.

The Finance Committee Recommended budeting the remaining Buy-In cost for Heartland.

Referencing pages 11-13, line item #'s 7, 16-17, 24, 34, 48, 54

Breakdown of Increases/Decreases by Program - General Fund Only (continued)

Operations - Facilities Management

Total Operations - Facilities Management budget increased by \$110,408 (8.9%).

This is due to expected annual cost increases and minor facilities repairs.

Referencing pages 14-15, line items #'s 12, 24-25, 28

Operations - Fleet Management

Total Operations - Fleet Management budget increased by \$73,900 (16.1%).

This is due to increased costs in fuel and repair costs for the District's Fleet.

Referencing pages 16, line item #'s 6, 8, 17

Operations - Mapping

Total Operations - Mapping budget did not change from previous fiscal year.

Referencing page 17

Operations - SCBA Program

Total Operations - SCBA Program budget increased by \$2,156 (7.6%)

Referencing page 18

Training - District Personnel Development

Total Training - District Personnel Development budget increased by \$31,703 (22%).

This is due to increase in HTF Annual Assessment Fee and Target Solutions membership and added miscellaneous training costs.

Referencing page 19, line item #'s 5-7, 16, 28, 31-32

Training - Reserve Firefighter Program

Total Training - Reserve Firefighter Program is a new program and did not have a budget last fiscal year.

Referencing page 20

Training - Explorer Program

Total Training - Explorer Program budget did not change from previous fiscal year.

Referencing page 21

Breakdown of Increases/Decreases for Negotiations Information

Salaries and Benefits

Total Salaries and Benefits budget increased by \$760,843 (5.5%).

This is due to decreases in health insurance costs (true costs reflected), Unfunded Accrued Liability (Pension) lump-sum payment (true costs reflected), increases in salaries with the approved 5% base salary increase (Local 1434 and Chief Officer's Association) retro-active to July 1, 2018. Base salaries affect the following directly: Medicare, Retirement, Overtime, and FLSA.

Referencing page 4, line item #'s 5-10, 16-22

	A	B	C	D	E	F	G
1	2018/2019 Final Budget - 09/12/2018						
2			2017/2018	2018/2019		Increase/(Decrease)	
3	<u>Code</u>	<u>Account Title</u>	<u>Budget</u>	<u>Budget</u>		<u>Amount</u>	<u>Percent</u>
4	5010	Director Benefits	\$26,291	\$19,047		(\$7,244)	(27.6%)
5	5020	Director Fees	\$29,106	\$20,790		(\$8,316)	(28.6%)
6	5030	Employee Benefits	\$5,438,548	\$5,786,022		\$347,474	6.4%
7	5040	Employee Overtime	\$1,490,498	\$1,565,186		\$74,688	5.0%
8	5050	Employee Salaries	\$6,984,480	\$7,323,161		\$338,681	4.8%
9	6010	Communication Services and Equipment	\$65,676	\$117,120		\$51,444	78.3%
10	6020	Equipment Maintenance	\$45,325	\$56,525		\$11,200	24.7%
11	6030	Facilities Maintenance	\$120,622	\$237,700		\$117,078	97.1%
12	6040	Fleet Maintenance	\$145,330	\$199,080		\$53,750	37.0%
13	6050	Housekeeping Services and Supplies	\$20,620	\$28,450		\$7,830	38.0%
14	6060	Insurance	\$672,760	\$691,880		\$19,120	2.8%
15	6070	Medical Supplies	\$24,146	\$28,146		\$4,000	16.6%
16	6080	Minor Equipment	\$108,388	\$153,195		\$44,807	41.3%
17	6090	Office Supplies	\$40,500	\$33,500		(\$7,000)	(17.3%)
18	6100	Personnel Development	\$58,925	\$59,425		\$500	0.8%
19	6110	Professional Services	\$3,496,535	\$3,721,605		\$225,070	6.4%
20	6120	Publications and Media	\$12,312	\$10,565		(\$1,747)	(14.2%)
21	6130	Rents and Leases	\$8,038	\$38,383		\$30,345	377.5%
22	6140	Safety Clothing and Supplies	\$56,935	\$56,935		\$0	0.0%
23	6150	Special District Expense	\$166,733	\$175,083		\$8,350	5.0%
24	6160	Travel and Subsistence	\$1,010	\$1,010		\$0	0.0%
25	6170	Utilities	\$187,400	\$157,400		(\$30,000)	(16.0%)
26	7010	Capital Expenditures	\$871,413	\$906,413		\$35,000	4.0%
27		Total General Fund Budget	\$20,071,591	\$21,386,620		\$1,315,030	6.6%
28							
29	<u>Expenditures</u>						
30	Budget Offset		\$0	\$40,000		\$40,000	100.0%
31	Special Funded Programs		\$2,232	\$4,912		\$2,680	120.1%
32	Contingency Reserves Fund Budget		\$0	\$0		\$0	0.0%
33	Uncompensated Leave Fund Budget		\$0	\$0		\$0	0.0%
34	Capital Equipment Fund Budget		\$19,500	\$430,000		\$410,500	2105.1%
35	Facilities Replacement/Renovation Fund Budget		\$1,200,943	\$30,000		(\$1,170,943)	(97.5%)
36	Fixed Equipment Replacement Fund Budget		\$94,648	\$171,521		\$76,872	81.2%
37	Vehicle Replacement Fund Budget		\$887,295	\$2,663,396		\$1,776,101	200.2%
38	Fire Mitigation Fee Fund Budget		\$1,000	\$1,000		\$0	0.0%
39	Budget Safeguard		\$209,868	\$213,866		\$3,998	1.9%
41	Grand Total Budget		\$22,487,078	\$24,941,315		\$2,454,238	10.9%

	A	B	C	D	E	F	G
1	Salaries and Benefits						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		Budget	Final Budget	Preliminary	Amount	Percent	Comments/Justification
4	Employee Benefits (5030)						
5	Health Insurance - Employees Hired before 11/01/11	\$722,144	\$705,927	\$770,133	(\$16,217)	(2.2%)	Premium amounts decreased
6	Health Insurance - Employees Hired after 11/01/11	\$488,986	\$359,854	\$489,118	(\$129,132)	(26.4%)	Premium amounts decreased
7	Health Insurance - Retired on or Before 11/01/11	\$554,880	\$533,608	\$576,517	(\$21,272)	(3.8%)	Premium amounts decreased
8	Health Insurance - Retired After 11/01/11	\$191,601	\$219,097	\$222,579	\$27,496	14.4%	Premium amounts decreased
9	Health Insurance - Retired/Hired After 11/01/11	\$1,574	\$1,622	\$1,614	\$48	3.1%	Premium amounts decreased
10	Health Insurance - Lemon Grove Retirees	\$46,036	\$45,887	\$49,577	(\$149)	(0.3%)	Premium amounts decreased
11	Vision Insurance	\$10,320	\$10,320	\$10,320	\$0	0.0%	
12	Dental Insurance	\$83,334	\$83,334	\$83,334	\$0	0.0%	
13	Medicare (District Portion - 1.45%)	\$122,889	\$128,352	\$123,017	\$5,463	4.4%	
14	Medicare/Social Security (Part-Time) (7.65%)	\$2,325	\$0	\$0	(\$2,325)	(100.0%)	No part time employees
15	Medicare (Severance Agreement - CAL FIRE)	\$109	\$0	\$0	(\$109)	(100.0%)	No Severance Agreements
16	Retirement - Safety (20.416%) - Classic	\$824,060	\$873,314	\$848,133	\$49,254	6.0%	Employer cost increase
17	Retirement - Safety (12.965%) - PEPRA	\$306,316	\$339,482	\$311,995	\$33,166	10.8%	Employer cost increase
18	Retirement - Non-Safety (13.680%) - Classic	\$51,386	\$67,366	\$64,163	\$15,980	31.1%	Employer cost increase
19	Retirement - Non-Safety (7.370%) - PEPRA	\$8,907	\$9,843	\$9,374	\$936	10.5%	Employer cost increase
20	Retirement - Unfunded Liability (Safety)	\$1,808,443	\$2,179,162	\$2,258,089	\$370,719	20.5%	Annual Increase
21	Retirement - Unfunded Liability (Non-Safety Classic)	\$108,443	\$128,145	\$132,786	\$19,702	18.2%	Annual Increase
22	Retirement - Unfunded Liability (Non-Safety PEPRA)	\$21	\$554	\$574	\$533	2538.1%	Annual Increase
23	Retirement - 1959 Survivor Benefit	\$7,224	\$8,256	\$8,256	\$1,032	14.3%	Annual Increase
24	Severance Agreement - CAL FIRE Transition	\$7,500	\$0	\$0	(\$7,500)	(100.0%)	No Severance Agreements
25	Paramedic Recertification	\$35,100	\$35,100	\$35,100	\$0	0.0%	
26	Uniform Allowance	\$56,950	\$56,800	\$56,800	(\$150)	(0.3%)	
27	Total Employee Benefits	\$5,438,548	\$5,786,022	\$6,051,479	\$347,474	6.4%	
28							
29	Employee Overtime (5040)						
30	Scheduled Overtime (18 shifts)	\$1,325,886	\$1,392,539	\$1,325,886	\$66,653	5.0%	
31	FLSA	\$159,612	\$167,647	\$159,612	\$8,035	5.0%	
32	Total Employee Overtime	\$1,485,498	\$1,560,186	\$1,485,498	\$74,688	0.0%	
33							
34	Employee Salaries (5050)						
35	Base Salaries - Safety	\$6,434,844	\$6,698,273	\$6,368,481	\$263,429	4.1%	Safety position moved to Non-Safety position
36	Base Salaries - Non-Safety	\$519,636	\$624,888	\$595,116	\$105,252	20.3%	Safety position moved to Non-Safety position
37	Hourly Contract Labor - Retired Annuitant - CFO	\$30,000	\$0	\$0	(\$30,000)	(100.0%)	Contract June 30, 2018
38	Total Employee Salaries	\$6,984,480	\$7,323,161	\$6,963,597	\$338,681	4.8%	
39							
40							
41	Total Salaries and Benefits	\$13,908,526	\$14,669,369	\$14,500,574	\$760,843	5.5%	

	A	B	C	D	E	F	G
1	Administration - Board of Directors						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4	<u>Director Benefits (5010)</u>						
5	Health Insurance - Retired on or Before 11/01/11	\$10,634	\$4,259	\$4,359	(\$6,375)	(59.9%)	Premium amounts decreased
6	Health Insurance - Retired After 11/01/11	\$13,401	\$12,822	\$14,217	(\$579)	(4.3%)	Premium amounts decreased
7	Medicare/Social Security	\$2,256	\$1,965	\$1,965	(\$291)	(12.9%)	
8	Total Director Benefits	\$26,291	\$19,047	\$20,541	(\$7,244)	(27.6%)	
9							
10	<u>Director Fees (5020)</u>						
11	Meetings	\$29,106	\$20,790	\$20,790	(\$8,316)	(28.6%)	Removed meeting stipend for committees
12	Total Director Fees	\$29,106	\$20,790	\$20,790	(\$8,316)	(28.6%)	
13							
14	<u>Employee Overtime (5040)</u>						
15	Recording Secretary - Board Minutes	\$500	\$500	\$500	\$0	0.0%	
16	Total Employee Overtime	\$500	\$500	\$500	\$0	0.0%	
17							
18	<u>Personnel Development (6100)</u>						
19	Board Workshops	\$300	\$300	\$300	\$0	0.0%	
20	Board Training	\$3,000	\$3,000	\$3,000	\$0	0.0%	
21	Director Training	\$1,000	\$1,000	\$1,000	\$0	0.0%	
22	Total Personnel Development	\$4,300	\$4,300	\$4,300	\$0	0.0%	
23							
24	<u>Special District Expense (6150)</u>						
25	Election Costs (estimate)	\$40,000	\$40,000	\$40,000	\$0	0.0%	
26	Total Special District Expense	\$40,000	\$40,000	\$40,000	\$0	0.0%	
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41	Total Administration - Board of Directors	\$100,197	\$84,637	\$86,131	(\$15,560)	(15.5%)	

	A	B	C	D	E	F	G
1	Administration - District Administration						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4	<u>Equipment Maintenance (6020)</u>						
5	Plotter Maintenance	\$525	\$525	\$0	\$0	0.0%	Maintenance contract no longer needed
6	Total Equipment Maintenance	\$525	\$525	\$0	\$0	0.0%	
7							
8	<u>Insurance (6060)</u>						
9	FAIRA (Fire, Liability, Collision)	\$51,761	\$61,880	\$49,085	\$10,119	19.5%	Increase in calls and employees
10	PASIS (Workers' Compensation)	\$620,999	\$630,000	\$630,000	\$9,001	1.4%	\$190,000 Admin Fee; \$440,000 for Claims
11	Total Insurance	\$672,760	\$691,880	\$679,085	\$19,120	2.8%	
12							
13	<u>Minor Equipment (6080)</u>						
14	Information Technology Equipment	\$15,000	\$25,000	\$25,000	\$10,000	66.7%	Laptops, (2) Computers, Accounting Server
15	Total Minor Equipment	\$15,000	\$25,000	\$25,000	\$10,000	66.7%	
16							
17	<u>Office Supplies (6090)</u>						
18	Office Supplies/Postage	\$25,000	\$30,000	\$30,000	\$5,000	20.0%	Station supplies increase
19	Office Furniture	\$1,000	\$1,000	\$1,000	\$0	0.0%	
20	Chairs - Replacement	\$13,000	\$1,000	\$1,000	(\$12,000)	(92.3%)	Purchased bulk chairs last fiscal year
21	Total Office Supplies	\$39,000	\$32,000	\$32,000	(\$7,000)	(17.9%)	
22							
23	<u>Personnel Development (6100)</u>						
24	CFCA/AFSS Conference (2; all costs)	\$3,000	\$3,000	\$3,000	\$0	0.0%	
25	CFCA Conference (2; all costs)	\$3,000	\$3,000	\$3,000	\$0	0.0%	
26	TeleStaff Conference (1; all costs)	\$2,725	\$2,725	\$2,725	\$0	0.0%	
27	Government Finance Officer Conference (1; all costs)	\$2,500	\$3,000	\$3,000	\$500	20.0%	Increase in conference cost
28	CalPERS Education Forum (4; all costs)	\$6,000	\$6,000	\$6,000	\$0	0.0%	
29	Total Personnel Development	\$17,225	\$17,725	\$17,725	\$500	2.9%	
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	A	B	C	D	E	F	G
43	Administration - District Administration						
44		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
45		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
46	<u>Professional Services (6110)</u>						
47	Annual Bond Administration Fee (Series 2003)	\$2,100	\$2,300	\$2,300	\$200	9.5%	Annual Increase
48	Annual SDRBA County Audit (estimate)	\$3,100	\$3,100	\$3,100	\$0	0.0%	
49	Annual Financial Audit (estimate)	\$19,995	\$20,995	\$20,995	\$1,000	5.0%	Annual Increase
50	Annual Fees and Taxes Consultant	\$10,000	\$10,000	\$10,000	\$0	0.0%	
51	CalPERS Side Fund Refinancing Bond Payment	\$1,790,549	\$1,778,409	\$1,778,409	(\$12,141)	(0.7%)	Paid off in FY 19/20
52	GASB 75 - OPEB Actuary (estimate)	\$6,150	\$0	\$0	(\$6,150)	(100.0%)	Required every two years - 19/20 next year
53	Arbitrage Rebate Computation (estimate)	\$600	\$600	\$600	\$0	0.0%	
54	GASB 68 - CalPERS Fee (estimate)	\$3,400	\$1,050	\$3,400	(\$2,350)	(69.1%)	Reduction in report costs
55	GASB 68 - Actuary (estimate)	\$2,500	\$2,500	\$2,500	\$0	0.0%	
56	Legal Counsel	\$100,000	\$100,000	\$100,000	\$0	0.0%	
57	Strategic Plan	\$0	\$6,000	\$0	\$6,000	100.0%	Approved by Board on 07/11/18
58	Station Relocation Consultant	\$12,000	\$0	\$0	(\$12,000)	(100.0%)	Approved by Board on 08/09/2017
59	IT Support Services	\$53,688	\$65,000	\$53,688	\$11,312	21.1%	Additional Services added out of contract
60	Asset Tracking Software	\$0	\$2,000	\$0	\$2,000	100.0%	New Line Item - Districtwide Asset tracking
61	Employee Assistance Program	\$12,000	\$22,000	\$12,000	\$10,000	83.3%	Adding additional company for EAP
62	Wellness Program	\$0	\$102,000	\$0	\$102,000	100.0%	Reinstatement of Program - will need approval
63	California Bank & Trust - Analysis Service Fee	\$4,000	\$4,000	\$4,000	\$0	0.0%	
64	Refunds - Property Taxes	\$110,000	\$110,000	\$110,000	\$0	0.0%	
65	Property Tax Services - Administrative Charges	\$210,000	\$210,000	\$210,000	\$0	0.0%	
66	Interest - County of San Diego Treasury Loans	\$15,000	\$15,000	\$15,000	\$0	0.0%	
67	LAFCO Funding	<u>\$12,656</u>	<u>\$12,656</u>	<u>\$12,656</u>	<u>\$0</u>	<u>0.0%</u>	
68	Total Professional Services	\$2,367,738	\$2,467,610	\$2,338,648	\$99,871	4.2%	
69							
70	<u>Publications and Media (6120)</u>						
71	Miscellaneous Publications and Bulletins	\$500	\$600	\$600	\$100	20.0%	Station publications increase
72	Total Publications and Media	\$500	\$600	\$600	\$100	20.0%	
73							
74	<u>Rents and Leases (6130)</u>						
75	Postage Meter	\$1,138	\$1,138	\$1,138	\$0	0.0%	
76	Copy Machine	\$6,900	\$7,245	\$7,245	\$345	5.0%	Includes Maintenance
77	Station 19 Lease of Property (Rent)	\$0	\$30,000	\$30,000	\$30,000	100.0%	
78	Total Rents and Leases	\$8,038	\$38,383	\$38,383	\$30,345	377.5%	
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	A	B	C	D	E	F	G
85	Administration - District Administration						
86		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
87		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
88	<u>Special District Expense (6150)</u>						
89	Membership - CFCA	\$900	\$900	\$900	\$0	0.0%	
90	Membership - SDCFCA	\$100	\$100	\$100	\$0	0.0%	
91	Membership - CSDA/San Diego Chapter	\$150	\$150	\$150	\$0	0.0%	
92	Membership - GFOA (1)	\$175	\$175	\$175	\$0	0.0%	
93	Membership - IPMA	\$149	\$149	\$149	\$0	0.0%	
94	Membership - IAAP	\$150	\$150	\$150	\$0	0.0%	
95	Membership - CSMFO	\$110	\$110	\$110	\$0	0.0%	
96	Membership - FDAC	\$550	\$550	\$550	\$0	0.0%	
97	Membership - APT US&C	\$145	\$145	\$145	\$0	0.0%	
98	Membership - SDCFCA Admin Section (1 @ \$30; 3	\$75	\$75	\$75	\$0	0.0%	
99	Membership - CFCA AFSS/Southern California (4 @	\$200	\$260	\$260	\$60	30.0%	<i>Increase in fee cost</i>
100	Membership - Costco	\$55	\$55	\$55	\$0	0.0%	
101	Badges, Service/Recognition Awards, Refreshments	\$6,500	\$4,000	\$4,000	(\$2,500)	(38.5%)	<i>New Employee Badges decreased</i>
102	Community Outreach	\$0	\$3,000	\$0	\$3,000	100.0%	<i>Hats, shirts, community events, etc.</i>
103	Employee of the Year Award	\$500	\$500	\$500	\$0	0.0%	
104	Meeting Support/Supplies	\$3,000	\$3,000	\$3,000	\$0	0.0%	
105	Advertising Expense	\$1,000	\$1,000	\$1,000	\$0	0.0%	
106	Employment Posters	\$500	\$500	\$500	\$0	0.0%	
107	FLSA Manual Updates	\$687	\$687	\$687	\$0	0.0%	
108	Software Program Updates	\$2,500	\$3,500	\$3,500	\$1,000	40.0%	<i>Annual Increase</i>
109	Accounting Software Maintenance	\$10,000	\$10,000	\$10,000	\$0	0.0%	
110	Accounting Server	\$7,500	\$0	\$0	(\$7,500)	(100.0%)	<i>replaced every 5-7 years</i>
111	TeleStaff Annual Maintenance	\$2,000	\$2,000	\$2,000	\$0	0.0%	
112	Network Access (Cox)	\$15,200	\$15,200	\$15,200	\$0	0.0%	
113	Basic Television (Stations)	\$0	\$7,200	\$7,200	\$7,200	100.0%	<i>Recommendation by Fire Chief</i>
114	American Messaging	\$0	\$1,200	\$1,200	\$1,200	100.0%	<i>Paging system not used prior to Heartland</i>
115	Website Support	\$350	\$700	\$700	\$350	100.0%	<i>New website support</i>
116	Website Hosting	\$1,000	\$1,500	\$1,500	\$500	50.0%	<i>New website format to be implemented</i>
117	Uncompensated Leave Liability	\$0	\$0	\$0	\$0	0.0%	
118	Total Special District Expense	\$53,496	\$56,806	\$53,806	\$3,310	6.2%	
119							
120	<u>Travel and Subsistence (6160)</u>						
121	SDCFCA - Admin Section Meetings	\$90	\$90	\$90	\$0	0.0%	
122	CFCA/AFSS Quarterly Meetings	\$200	\$200	\$200	\$0	0.0%	
123	Miscellaneous Meetings	\$500	\$500	\$500	\$0	0.0%	
124	Total Travel and Subsistence	\$790	\$790	\$790	\$0	0.0%	
125							
126							

	A	B	C	D	E	F	G
127	Administration - District Administration						
128		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
129		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
130	<u>Utilities (6170)</u>						
131	Cell Phone Service (2)	\$1,200	\$1,200	\$1,200	\$0	0.0%	
132	Total Utilities	\$1,200	\$1,200	\$1,200	\$0	0.0%	
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168	Total Administration - District Administration	\$3,176,272	\$3,332,519	\$3,187,237	\$156,246	4.9%	

	A	B	C	D	E	F	G
1	Prevention - Code Enforcement						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4	<u>Employee Overtime (5040)</u>						
5	Prevention Overtime	\$2,500	\$2,500	\$2,500	\$0	0.0%	
6	Total Employee Overtime	\$2,500	\$2,500	\$2,500	\$0	0.0%	
7							
8	<u>Minor Equipment (6080)</u>						
9	Miscellaneous Minor Equipment	\$300	\$300	\$300	\$0	0.0%	
10	Total Minor Equipment	\$300	\$300	\$300	\$0	0.0%	
11							
12	<u>Personnel Development (6100)</u>						
13	CFCA/FPO Workshop (1; all costs)	\$1,500	\$1,500	\$1,500	\$0	0.0%	
14	ICC Building & Fire Code Update Seminars	\$500	\$500	\$500	\$0	0.0%	
15	Unannounced Local Seminars	\$300	\$300	\$300	\$0	0.0%	
16	San Diego County FPO Meetings	\$120	\$120	\$120	\$0	0.0%	
17	Fire Sprinkler Monthly Class	\$180	\$180	\$180	\$0	0.0%	
18	Total Personnel Development	\$2,600	\$2,600	\$2,600	\$0	0.0%	
19							
20	<u>Publications and Media (6120)</u>						
21	National Fire Code Update Subscription Service	\$1,425	\$1,450	\$1,450	\$25	1.8%	
22	NFPA Publications	\$400	\$500	\$500	\$100	25.0%	
23	California Fire Code & Building Code (3 sets)	\$1,852	\$0	\$0	(\$1,852)	(100.0%)	<i>Purchased every 3 years</i>
24	Barclays Title 19 Update Service	\$290	\$170	\$170	(\$120)	(41.4%)	
25	Los Angeles Fire Marshal List Service	\$30	\$30	\$30	\$0	0.0%	
26	Total Publications and Media	\$3,997	\$2,150	\$2,150	(\$1,847)	(46.2%)	
27							
28	<u>Special District Expense (6150)</u>						
29	Membership - SDCFCA/FPO Section (3 @ \$50)	\$150	\$150	\$150	\$0	0.0%	
30	Membership - NFPA	\$185	\$175	\$175	(\$10)	(5.4%)	
31	Membership - ICC	\$50	\$60	\$60	\$10	20.0%	
32	Refreshments - Meetings	\$25	\$0	\$0	(\$25)	(100.0%)	
33	Code Pal Software Maintenance	\$2,260	\$3,000	\$3,000	\$740	32.7%	<i>Increase in annual cost</i>
34	Community/School Outreach Supplies	\$2,500	\$2,500	\$2,500	\$0	0.0%	
35	Total Special District Expense	\$5,170	\$5,885	\$5,885	\$715	13.8%	
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	A	B	C	D	E	F	G
42	Prevention - Code Enforcement						
43		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
44		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
45	<u>Travel and Subsistence (6160)</u>						
46	Southern California FPO Meetings	\$100	\$100	\$100	\$0	0.0%	
47	San Diego County FPO Meetings	\$120	\$120	\$120	\$0	0.0%	
48	Total Travel and Subsistence	\$220	\$220	\$220	\$0	0.0%	
49							
50	<u>Utilities (6170)</u>						
51	Cell Phone Service (3)	\$1,800	\$1,800	\$1,800	\$0	0.0%	
52	Total Utilities	\$1,800	\$1,800	\$1,800	\$0	0.0%	
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83	Total Prevention - Code Enforcement	\$16,587	\$15,455	\$15,455	(\$1,132)	(6.8%)	

	A	B	C	D	E	F	G
1	Operations - District Operations						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4	<u>Communications Services and Equipment (6010)</u>						
5	Radio Repairs	\$2,500	\$3,500	\$3,500	\$1,000	40.0%	<i>Based on actuals</i>
6	RCS Backbone Maintenance (145 Radios @ \$28.50/r	\$43,776	\$49,590	\$49,590	\$5,814	13.3%	<i>Based on actuals</i>
7	NextGen RCS Fee	\$0	\$42,630	\$42,630	\$42,630	100.0%	<i>NextGen RCS Fee (new to RCS program)</i>
8	Radio Service	\$13,000	\$13,000	\$13,000	\$0	0.0%	
9	Batteries, Antennae, Parts	\$3,500	\$3,500	\$3,500	\$0	0.0%	
10	First Watch Response Time Triggers	\$900	\$900	\$900	\$0	0.0%	
11	Sigtronics Headset Repair/Replacement	\$0	\$2,000	\$2,000	\$2,000	100.0%	<i>Based on actuals</i>
12	David Clark Headset Replacement	<u>\$2,000</u>	<u>\$2,000</u>	<u>\$2,000</u>	<u>\$0</u>	<u>0.0%</u>	
13	Total Communications Services and Equipment	\$65,676	\$117,120	\$117,120	\$51,444	78.3%	
14							
15	<u>Equipment Maintenance (6020)</u>						
16	Ladder Maintenance and Annual Testing	\$3,000	\$5,000	\$3,000	\$2,000	66.7%	<i>Increase in costs</i>
17	Batteries (all types)	\$0	\$3,000	\$2,000	\$3,000	100.0%	<i>Batteries moved from other line items</i>
18	Fire Extinguisher Maintenance	\$2,000	\$2,000	\$2,000	\$0	0.0%	
19	Fire Hose Repair and Maintenance	\$1,000	\$1,000	\$1,000	\$0	0.0%	
20	Hydrant Maintenance	\$1,000	\$1,000	\$1,000	\$0	0.0%	
21	Nozzle Repair/Maintenance	\$750	\$750	\$750	\$0	0.0%	
22	Gas Detector Maintenance	\$750	\$750	\$750	\$0	0.0%	
23	Chainsaw Chain and Equipment	\$4,000	\$4,000	\$4,000	\$0	0.0%	
24	Generator Maintenance	\$6,400	\$8,000	\$7,500	\$1,600	25.0%	<i>Increase in costs and maintenance</i>
25	Rescue Tool Maintenance	\$5,000	\$5,000	\$5,000	\$0	0.0%	
26	Defibrillator Warranty and Maintenance	\$10,100	\$10,100	\$10,100	\$0	0.0%	
27	Physical Fitness Equipment Repair/Maintenance	<u>\$2,000</u>	<u>\$10,000</u>	<u>\$10,000</u>	<u>\$8,000</u>	<u>400.0%</u>	<i>New Physical Fitness Equipment needed</i>
28	Total Equipment Maintenance	\$36,000	\$50,600	\$47,100	\$14,600	40.6%	
29							
30	<u>Medical Supplies (6070)</u>						
31	Defibrillator Replacement Batteries	\$1,250	\$1,250	\$1,250	\$0	0.0%	
32	AED Batteries	\$896	\$896	\$896	\$0	0.0%	
33	Defibrillator Replacement Items	\$6,000	\$6,000	\$6,000	\$0	0.0%	
34	On-scene Decon Supplies (wipes, etc.)	\$0	\$4,000	\$0	\$4,000	100.0%	<i>New line item added</i>
35	Medical Supplies	<u>\$16,000</u>	<u>\$16,000</u>	<u>\$16,000</u>	<u>\$0</u>	<u>0.0%</u>	
36	Total Medical Services and Supplies	\$24,146	\$28,146	\$24,146	\$4,000	16.6%	
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	A	B	C	D	E	F	G
43	Operations - District Operations						
44		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
45		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
46	<u>Minor Equipment (6080)</u>						
47	Swift Water Rescue Equipment	\$1,000	\$1,000	\$1,000	\$0	0.0%	
48	Rope Rescue Gear	\$1,500	\$3,000	\$1,500	\$1,500	100.0%	
49	Accountability Equipment	\$395	\$395	\$395	\$0	0.0%	
50	Fire Hose	\$25,000	\$25,000	\$25,000	\$0	0.0%	
51	Flashlights and Chargers	\$1,175	\$2,500	\$2,500	\$1,325	112.8%	<i>Based on actuals</i>
52	Physical Fitness Equipment	\$5,000	\$10,000	\$10,000	\$5,000	100.0%	<i>Replacement equipment (Treadmills, etc.)</i>
53	Fire Service Equipment	\$25,000	\$25,000	\$25,000	\$0	0.0%	<i>nozzles, hand tools (axes, pike poles, etc.)</i>
54	Replacement Emergency Response Equipment	\$7,500	\$25,000	\$15,000	\$17,500	233.3%	<i>Replacement equipment needed (TICs, etc.)</i>
55	Rescue Air Bags	\$7,000	\$7,000	\$7,000	\$0	0.0%	
56	Turnout Drying Racks	\$1,500	\$5,000	\$5,000	\$3,500	233.3%	<i>Stations 14, 15, and 22</i>
57	Total Minor Equipment	\$75,070	\$103,895	\$92,395	\$28,825	38.4%	
58							
59	<u>Professional Services (6110)</u>						
60	RCCP Program Cost (ECO)	\$21,000	\$25,000	\$25,000	\$4,000	19.0%	<i>Increase in fees</i>
61	HCFA Dispatching	\$706,088	\$754,979	\$754,979	\$48,891	6.9%	<i>Remaining Buy-In Cost included (\$30,000)</i>
62	Respiratory Fit Tests (79) - (N95 & Mask)	\$1,975	\$15,000	\$15,000	\$13,025	659.5%	<i>Contract through MES</i>
63	Total Professional Services	\$729,063	\$794,979	\$794,979	\$65,916	9.0%	
64							
65	<u>Publications and Media (6120)</u>						
66	Miscellaneous Publications and Bulletins	\$500	\$500	\$500	\$0	0.0%	
67	Personal Exposure Records (79)	\$1,580	\$1,580	\$1,580	\$0	0.0%	
68	Shift Calendars	\$760	\$760	\$760	\$0	0.0%	
69	Total Publications and Media	\$2,840	\$2,840	\$2,840	\$0	0.0%	
70							
71	<u>Safety Clothing (6140)</u>						
72	Structure/Brush Gear	\$38,000	\$38,000	\$38,000	\$0	0.0%	
73	Nomex Hoods - PBI Gold	\$975	\$975	\$975	\$0	0.0%	
74	Helmets	\$3,000	\$3,000	\$3,000	\$0	0.0%	
75	Turnout Boots	\$2,000	\$2,000	\$2,000	\$0	0.0%	
76	Gloves - Structural	\$2,160	\$2,160	\$2,160	\$0	0.0%	
77	Gloves - Brush	\$400	\$400	\$400	\$0	0.0%	
78	EMS Jackets	\$5,000	\$5,000	\$5,000	\$0	0.0%	
79	Gear Bags	\$400	\$400	\$400	\$0	0.0%	
80	Miscellaneous Supplies/Repairs	\$5,000	\$5,000	\$5,000	\$0	0.0%	
81	Total Safety Clothing	\$56,935	\$56,935	\$56,935	\$0	0.0%	
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83							

	A	B	C	D	E	F	G
84	Operations - District Operations						
85		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
86		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
87	<u>Special District Expense (6150)</u>						
88	Emergency Food/Water Supplies	\$5,000	\$5,000	\$5,000	\$0	0.0%	
89	Class "A" Foam	\$1,000	\$1,000	\$1,000	\$0	0.0%	<i>For Brush Rigs only</i>
90	F-500 Foam	\$8,300	\$8,300	\$8,300	\$0	0.0%	<i>Replaces Class "A" & "B" Foam</i>
91	Class "A" Uniforms (12)	\$5,000	\$15,000	\$5,000	\$10,000	200.0%	<i>Purchasing of Captain uniforms only</i>
92	Total Special District Expense	\$19,300	\$29,300	\$19,300	\$10,000	51.8%	
93							
94	<u>Utilities (6170)</u>						
95	Cell Phone Service (4)	\$2,400	\$2,400	\$2,400	\$0	0.0%	
96	Total Utilities	\$2,400	\$2,400	\$2,400	\$0	0.0%	
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124	Total Operations - District Operations	\$1,011,430	\$1,186,215	\$1,157,215	\$174,785	17.3%	

	A	B	C	D	E	F	G
1	Operations - Facilities Management						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4	<u>Employee Overtime (5040)</u>						
5	Overtime	\$2,000	\$2,000	\$2,000	\$0	0.0%	
6	Total Employee Overtime	\$2,000	\$2,000	\$2,000	\$0	0.0%	
7							
8	<u>Facilities Maintenance (6030)</u>						
9	HVAC Maintenance (all facilities)	\$15,000	\$15,000	\$15,000	\$0	0.0%	
10	Vehicle Exhaust System Maintenance	\$10,000	\$10,000	\$10,000	\$0	0.0%	
11	Apparatus Facility Maintenance	\$5,000	\$5,000	\$5,000	\$0	0.0%	
12	Facilities Miscellaneous Maintance	\$0	\$100,000	\$0	\$100,000	100.0%	Miscellaneous station repairs and upgrades
13	Overhead Door Maintenance (all facilities)	\$13,000	\$13,000	\$13,000	\$0	0.0%	
14	Pest/Termite Control (all stations)	\$3,000	\$3,000	\$3,000	\$0	0.0%	
15	Emergency Repairs (all facilities)	\$30,000	\$30,000	\$30,000	\$0	0.0%	
16	Electrical Gate Repair	\$2,000	\$2,000	\$2,000	\$0	0.0%	
17	Elevator Maintenance	\$1,800	\$1,800	\$1,800	\$0	0.0%	
18	Fuel Tank/Pump Maintenance	\$3,000	\$3,000	\$3,000	\$0	0.0%	
19	5-Year Sprinkler Certification (Stations 14, 15, 16, 22)	\$1,000	\$1,000	\$1,000	\$0	0.0%	
20	Station 15 Solar Panel Maintenance	\$1,422	\$1,500	\$1,500	\$78	5.5%	Annual increase
21	Backflow Test (Station 14, 15, 16, 22) (Annual)	\$1,500	\$2,000	\$2,000	\$500	33.3%	Annual increase
22	Sprinkler and Alarm Tests (Annual)	\$1,400	\$1,400	\$1,400	\$0	0.0%	
23	Carpet Replacement/Cleaning	\$8,500	\$8,500	\$8,500	\$0	0.0%	
24	Station Improvement Program	\$9,000	\$18,000	\$16,000	\$9,000	100.0%	Increased to have \$2,000/station + BC Office
25	Painting and Repair (Interior/Exterior)	\$5,000	\$7,000	\$5,000	\$2,000	40.0%	
26	Keypad Entry System Maintenance & Security	\$0	\$1,500	\$1,500	\$1,500	100.0%	Maintainance on current systems
27	Ice Machines Maintenance	\$2,000	\$2,000	\$2,000	\$0	0.0%	
28	Landscape Maintenance	\$3,000	\$7,000	\$5,000	\$4,000	133.3%	increase due to station current needs
29	Tree Maintenance (Station 22 & 23)	\$5,000	\$5,000	\$5,000	\$0	0.0%	
30	Total Facilities Maintenance	\$120,622	\$237,700	\$131,700	\$117,078	97.1%	
31							
32	<u>Housekeeping Services and Supplies (6050)</u>						
33	Cleaning Supplies (all facilities)	\$12,000	\$18,000	\$18,000	\$6,000	50.0%	Station use increases
34	Household Supplies	\$1,500	\$3,000	\$3,000	\$1,500	100.0%	Station use increases
35	Janitorial Services (HQ)	\$6,360	\$6,650	\$6,650	\$290	4.6%	Annual increase
36	Drinking Water	\$760	\$800	\$800	\$40	5.3%	Annual increase
37	Total Housekeeping Services and Supplies	\$20,620	\$28,450	\$28,450	\$7,830	38.0%	

	A	B	C	D	E	F	G
38	Operations - Facilities Management						
39		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
40		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
41	<u>Minor Equipment (6080)</u>						
42	Appliance Replacement	\$8,000	\$8,000	\$8,000	\$0	0.0%	
43	Landscape Maintenance Equipment	\$1,500	\$1,500	\$1,500	\$0	0.0%	
44	Total Minor Equipment	\$9,500	\$9,500	\$9,500	\$0	0.0%	
45	<u>Special District Expense (6150)</u>						
46	Beds/Bedding/Covers	\$10,000	\$5,000	\$5,000	(\$5,000)	(50.0%)	Replaced bulk beds last fiscal year
47	Recliners (Station 23)	\$4,000	\$4,000	\$4,000	\$0	0.0%	
48	Fire Station Office Chairs	\$1,000	\$1,000	\$1,000	\$0	0.0%	
49	Security System Enhancement	\$14,500	\$0	\$0	(\$14,500)	(100.0%)	Purchased last fiscal year
50	Chain Link Fence (Station 15)	\$2,500	\$2,500	\$2,500	\$0	0.0%	For Solar equipment security
51	Flags - US and California	\$700	\$700	\$700	\$0	0.0%	
52	Total Special District Expense	\$32,700	\$13,200	\$13,200	(\$19,500)	(59.6%)	
53							
54	<u>Utilities (6170)</u>						
55	Gas and Electric	\$130,000	\$100,000	\$100,000	(\$30,000)	(23.1%)	Reduction due to Solar at Headquarters
56	Telephone	\$20,000	\$20,000	\$20,000	\$0	0.0%	
57	Water and Sewer	\$22,000	\$22,000	\$22,000	\$0	0.0%	
58	Refuse Removal	\$10,000	\$10,000	\$10,000	\$0	0.0%	
59	Total Utilities	\$182,000	\$152,000	\$152,000	(\$30,000)	(16.5%)	
60							
61	<u>Capital Expenditures (7010)</u>						
62	U.S. Bank (December - Principal and Interest)	\$831,925	\$849,488	\$849,488	\$17,563	2.1%	Paid off in FY 18/19
63	U.S. Bank (June - Interest)	\$39,488	\$56,925	\$56,925	\$17,438	44.2%	Paid off in FY 18/19
64	Total Capital Expenditures	\$871,413	\$906,413	\$906,413	\$35,000	4.0%	
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74	Total Operations - Facilities Management	\$1,238,855	\$1,349,263	\$1,243,263	\$110,408	8.9%	

	A	B	C	D	E	F	G
1	Operations - Fleet Management						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4	<u>Fleet Maintenance (6040)</u>						
5	Mobile Fire/Search and Rescue Trailer	\$9,400	\$9,400	\$9,400	\$0	0.0%	
6	Miscellaneous Fleet Maintenance (In-House Repairs)	\$0	\$15,000	\$0	\$15,000	100.0%	New line item - in-house repairs
7	Towing	\$1,500	\$1,500	\$1,500	\$0	0.0%	
8	Car Washes	\$250	\$750	\$750	\$500	200.0%	Monthly service for staff vehicles added
9	Fuel	\$100,000	\$130,000	\$130,000	\$30,000	30.0%	Increase in fuel costs - based on actuals
10	Tires (Heavy Fleet)	\$27,000	\$30,000	\$30,000	\$3,000	11.1%	
11	Tires (Light Fleet)	\$0	\$5,000	\$5,000	\$5,000	100.0%	Break out of tire type (see above line item)
12	Body Work	\$5,000	\$5,000	\$5,000	\$0	0.0%	
13	Apparatus Cleaning Supplies and Waxes	\$500	\$750	\$750	\$250	50.0%	
14	Linen Service (rags/towels)	\$1,680	\$1,680	\$1,680	\$0	0.0%	For Station use
15	Total Fleet Maintenance	\$145,330	\$199,080	\$184,080	\$53,750	37.0%	
16							
17	<u>Professional Services (6110)</u>						
18	Contract Apparatus Maintenance	\$300,000	\$320,000	\$320,000	\$20,000	6.7%	Aging fleet - increase in repair costs
19	Truck 15 Safety Inspection	\$750	\$900	\$900	\$150	20.0%	Annual increase
20	Total Professional Services	\$300,750	\$320,900	\$320,900	\$20,150	6.7%	
21							
22	<u>Special District Expense (6150)</u>						
23	Air Pollution Control Fees - Fuel	\$112	\$112	\$112	\$0	0.0%	
24	Air Pollution Control Fees - Generators	\$2,337	\$2,337	\$2,337	\$0	0.0%	Stations 14, 15, 16, 18, 19 and 22
25	Environmental Health Fees - Fuel	\$597	\$597	\$597	\$0	0.0%	
26	Unleaded Fuel Tank Testing and Fees	\$3,250	\$3,250	\$3,250	\$0	0.0%	
27	Re-Branding	\$5,000	\$0	\$5,000	(\$5,000)	(100.0%)	Line Item no longer needed
28	Miscellaneous Permits (HazMat, Fuel, etc.)	\$716	\$716	\$716	\$0	0.0%	
29	Total Special District Expense	\$12,012	\$7,012	\$12,012	(\$5,000)	(41.6%)	
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41	Total Operations - Fleet Management	\$458,092	\$526,992	\$516,992	\$68,900	15.0%	

	A	B	C	D	E	F	G
1	Operations - Mapping						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4	<u>Office Supplies (6090)</u>						
5	Supplemental Mapping Supplies	<u>\$1,500</u>	<u>\$1,500</u>	<u>\$1,500</u>	<u>\$0</u>	<u>100.0%</u>	
6	Total Office Supplies	\$1,500	\$1,500	\$1,500	\$0	100.0%	
7							
8	<u>Publications and Media (6120)</u>						
9	Map Books	<u>\$975</u>	<u>\$975</u>	<u>\$975</u>	<u>\$0</u>	<u>0.0%</u>	
10	Total Publications and Media	\$975	\$975	\$975	\$0	0.0%	
11							
12	<u>Special District Expense (6150)</u>						
13	Mapping Software Maintenance	<u>\$2,000</u>	<u>\$2,000</u>	<u>\$2,000</u>	<u>\$0</u>	<u>0.0%</u>	
14	Total Special District Expense	\$2,000	\$2,000	\$2,000	\$0	0.0%	
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41	Total Operations - Mapping	\$4,475	\$4,475	\$4,475	\$0	0.0%	

	A	B	C	D	E	F	G
1	Operations - SCBA Program						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4	<u>Equipment Maintenance (6020)</u>						
5	Hydro Testing	\$2,300	\$2,300	\$2,300	\$0	0.0%	
6	Batteries	\$2,500	\$0	\$0	(\$2,500)	(100.0%)	Moved to Operations under equipment maint.
7	SCBA Mask Cleaner/Disinfectant	\$900	\$0	\$0	(\$900)	(100.0%)	Discontinued product
8	SCBA Compressor Maintenance	<u>\$3,100</u>	<u>\$3,100</u>	<u>\$3,100</u>	<u>\$0</u>	<u>0.0%</u>	
9	Total Equipment Maintenance	\$8,800	\$5,400	\$5,400	(\$3,400)	(38.6%)	
10							
11	<u>Minor Equipment (6080)</u>						
12	SCBA In-House Repairs	\$2,500	\$2,500	\$2,500	\$0	0.0%	
13	SCBA Masks	<u>\$1,944</u>	<u>\$2,500</u>	<u>\$2,500</u>	<u>\$556</u>	<u>28.6%</u>	
14	Total Minor Equipment	\$4,444	\$5,000	\$5,000	\$556	12.5%	
15							
16	<u>Professional Services (6110)</u>						
17	SCBA Contract Repairs	\$15,000	\$15,000	\$15,000	\$0	0.0%	
18	SCBA Annual Flow Testing	<u>\$0</u>	<u>\$5,000</u>	<u>\$5,000</u>	<u>\$5,000</u>	<u>100.0%</u>	
19	Total Professional Services	\$15,000	\$20,000	\$20,000	\$5,000	33.3%	
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41	Total Operations - SCBA Program	\$28,244	\$30,400	\$30,400	\$2,156	7.6%	

	A	B	C	D	E	F	G
1	Training - District Personnel Development						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4	<u>Minor Equipment (6080)</u>						
5	Ventilation Prop Materials	\$2,500	\$5,000	\$2,500	\$2,500	100.0%	Additional materials needed
6	Live Fire Training Trailer - Material	\$1,074	\$2,500	\$1,074	\$1,426	132.8%	Additional materials needed
7	Auto Extrication Vehicles	\$500	\$2,000	\$500	\$1,500	300.0%	Additional materials needed
8	Total Minor Equipment	\$4,074	\$9,500	\$4,074	\$5,426	133.2%	
9							
10	<u>Personnel Development (6100)</u>						
11	Educational Reimbursement - District Employees	\$19,800	\$19,800	\$19,800	\$0	0.0%	33% of potential liability
12	Discretionary Training Offset	\$15,000	\$15,000	\$15,000	\$0	0.0%	
13	Total Personnel Development	\$34,800	\$34,800	\$34,800	\$0	0.0%	
14							
15	<u>Professional Services (6110)</u>						
16	HTF Annual Assessment	\$85,959	\$104,616	\$90,250	\$18,657	21.7%	Actual Cost
17	FTES Tuition	\$13,500	\$13,500	\$13,500	\$0	0.0%	
18	Total Professional Services	\$99,459	\$118,116	\$103,750	\$18,657	18.8%	
19							
20	<u>Publications and Media (6120)</u>						
21	Protocols and Medication Handbooks	\$600	\$600	\$600	\$0	0.0%	
22	ICS 420-1 Field Operations Guide Books	\$300	\$300	\$300	\$0	0.0%	
23	IFSTA Manuals	\$600	\$600	\$600	\$0	0.0%	
24	Training Aids/Manuals/DVDs	\$2,500	\$2,500	\$2,500	\$0	0.0%	
25	Total Publications and Media	\$4,000	\$4,000	\$4,000	\$0	0.0%	
26							
27	<u>Special District Expense (6150)</u>						
28	Lunches - All Day Training	\$1,500	\$2,000	\$2,000	\$500	33.3%	Based on actuals
29	Membership - CFCA/EMS (1)	\$155	\$155	\$155	\$0	0.0%	
30	Membership - CFCA/TO	\$50	\$50	\$50	\$0	0.0%	
31	Membership - Target Solutions	\$0	\$6,620	\$6,620	\$6,620	100.0%	New membership added
32	Hydration - Training Events	\$0	\$2,000	\$2,000	\$2,000	100.0%	
33	Total Special District Expense	\$1,705	\$10,825	\$10,825	\$9,120	534.9%	
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41	Total Training - District Personnel Develop	\$144,038	\$177,241	\$157,449	\$33,203	23.1%	

	A	B	C	D	E	F	G
1	Training - Reserve Firefighter Program						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4	<u>Special District Expense (6150)</u>						
5	Pre-Employment Physicals	\$0	\$2,000	\$2,000	\$2,000	100.0%	<i>New Program</i>
6	Pre-Employment Background Checks	\$0	\$900	\$900	\$900	100.0%	<i>New Program</i>
7	Recruitment Materials/Supplies	\$0	\$500	\$500	\$500	100.0%	<i>New Program</i>
8	Fit Testing	\$0	\$700	\$700	\$700	100.0%	<i>New Program</i>
9	Training Materials/Supplies	\$0	\$1,000	\$1,000	\$1,000	100.0%	<i>New Program</i>
10	Academy Supplies	\$0	\$3,000	\$3,000	\$3,000	100.0%	<i>New Program</i>
11	Lunches	\$0	\$200	\$200	\$200	100.0%	<i>New Program</i>
12	Water/Gatorade	\$0	\$1,200	\$1,200	\$1,200	100.0%	<i>New Program</i>
13	Total Special District Expense	\$0	\$9,500	\$9,500	\$9,500	100.0%	
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41	Total Training - Reserve Firefighter Progr	\$0	\$9,500	\$9,500	\$9,500	100.0%	

	A	B	C	D	E	F	G
1	Training - Explorer Program						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4	<u>Special District Expense (6150)</u>						
5	Explorer Post Charter Renewal Fee	\$30	\$30	\$30	\$0	0.0%	
6	Explorer Post Youth - Participation Fee (15 @ \$24)	\$360	\$360	\$360	\$0	0.0%	
7	Explorer Post Adult - Participation Fee (6 @ \$24)	\$144	\$144	\$144	\$0	0.0%	
8	Explorer Post - Insurance All Participants (21 @ \$1)	<u>\$21</u>	<u>\$21</u>	<u>\$21</u>	<u>\$0</u>	<u>0.0%</u>	
9	Total Special District Expense	\$555	\$555	\$555	\$0	0.0%	
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41	Total Training - Explorer Program	\$555	\$555	\$555	\$0	0.0%	

	A	B	C	D	E	F	G
1	Budget Offset Account						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4	<u>Expenditures</u>						
5	Election Cost	\$0	\$40,000	\$40,000	\$40,000	100.0%	<i>Election 2018/2019</i>
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40	Total Budget Offset Account	\$0	\$40,000	\$40,000	\$40,000	100.0%	

	A	B	C	D	E	F	G
1	Special Funded Programs <i>(Not Funded by Taxpayer Dollars)</i>						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4							
5	CERT - Grant	\$2,181	\$4,662	\$4,662	\$2,481	113.8%	
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8	Community Preparedness - Donations	\$51	\$250	\$250	\$199	390.7%	
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41	Total Special Funded Programs	\$2,232	\$4,912	\$4,912	\$2,680	120.1%	

	A	B	C	D	E	F	G
1	Contingency Reserves Fund						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4	<u>Expenditures</u>						
5	No Expenditures	\$0	\$0	\$0	\$0	0.0%	
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41	Total Contingency Reserves Fund	\$0	\$0	\$0	\$0	0.0%	

	A	B	C	D	E	F	G
1	Uncompensated Leave Fund Budget						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4	<u>Expenditures</u>						
5	No Expenditures	\$0	\$0	\$0	\$0	0.0%	
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41	Total Uncompensated Leave Fund Budget	\$0	\$0	\$0	\$0	0.0%	

	A	B	C	D	E	F	G
1	Capital Equipment Fund						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4	<u>Expenditures</u>						
5	Mobile Data Computers (MDC) - (3)	\$19,500	\$0	\$0	(\$19,500)	(100.0%)	No MDC's needed this year
6	Personal Protective Equipment (PPE) - 78 sets	\$0	\$400,000	\$0	\$400,000	100.0%	Purchase of second set of PPE
7	Zoll-X Series Monitor	\$0	\$30,000	\$0	\$30,000	100.0%	Replacement of one monitor
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41	Total Capital Equipment Fund Budget	\$19,500	\$430,000	\$0	\$410,500	2105.1%	

	A	B	C	D	E	F	G
1	Facilities Replacement/Renovation Fund						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4	<u>Expenditures</u>						
5	Fire Station - Pepper Drive	\$1,150,778	\$0	\$0	(\$1,150,778)	(100.0%)	Bid awarded 08/12/16, revised 02/24/16
6	Roof Replacement - Headquarters (Mezzanine)	\$20,165	\$0	\$0	(\$20,165)	(100.0%)	
7	Facility - Major Repairs	\$30,000	\$30,000	\$0	\$0	0.0%	
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41	Total Facilities Replacement/Renovation F	\$1,200,943	\$30,000		(\$1,170,943)	(97.5%)	

	A	B	C	D	E	F	G
1	Fixed Equipment Replacement Fund						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4	<u>Expenditures</u>						
5	Overhead Door Replacement (2)	\$22,000	\$22,000	\$22,000	\$0	0.0%	
6	Asphalt/Concrete Work	\$15,000	\$15,000	\$15,000	\$0	0.0%	
7	Lease Payment - Solar Equipment	\$57,648	\$59,521	\$0	\$1,872	3.2%	<i>Based on Amortization Schedule</i>
8	Generators (3)	\$0	\$75,000	\$0	\$75,000	100.0%	Replacement of generators
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41	Total Fixed Equipment Replacement Fund	\$94,648	\$171,521	\$37,000	\$76,872	81.2%	

	A	B	C	D	E	F	G
1	Vehicle Replacement Fund Budget						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4	<u>Expenditures</u>						
5	Apparatus - Major Repairs	\$50,000	\$50,000		\$0	0.0%	
6	Emergency Response Vehicle (1)	\$74,050	\$0		(\$74,050)	(100.0%)	
7	Emergency Response Vehicle (1)	\$47,700	\$0		(\$47,700)	(100.0%)	
8	Apparatus Type 1 Engine (1)	\$715,545	\$12,500		(\$703,045)	(98.3%)	Change order request
9	Apparatus Type 1 Engine (1)	\$0	\$770,896	\$758,396	\$770,896	100.0%	Approved at the 04/02/18 for Leasing Option
10	Staff Pool Vehicle (1)	\$0	\$30,000	\$0	\$30,000	100.0%	
11	Truck (1)	\$0	\$1,400,000	\$0	\$1,400,000	100.0%	
12	Outfitting of Apparatus Type 1 Engine (1)	\$0	\$200,000	\$0	\$200,000	100.0%	
13	Outfitting of Apparatus Type 1 Engine (1)	\$0	\$200,000	\$0	\$200,000	100.0%	
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41	Total Vehicle Replacement Fund Budget	\$887,295	\$2,663,396		\$1,776,101	200.2%	

	A	B	C	D	E	F	G
1	Fire Mitigation Fee Fund Budget						
2		2017/2018	2018/2019	2018/2019	Increase/(Decrease)		
3		<u>Budget</u>	<u>Budget</u>	<u>Preliminary</u>	<u>Amount</u>	<u>Percent</u>	<u>Comments/Justification</u>
4	<u>Operations</u>						
5	Mapping Updates	\$1,000	\$1,000	\$1,000	\$0	0.0%	
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41	Total Fire Mitigation Fund Budget	\$1,000	\$1,000		\$0	0.0%	

*San Miguel Fire District
Projected General Fund Revenue
September 12, 2018*

	Projected 2017-2018	Actual 2017-2018	Projected 2018-2019
Property Tax Revenue (estimate)	\$18,348,956	\$18,901,199	\$19,342,952
Benefit Assessment - Crest*	\$59,480	\$59,336	\$59,480
Benefit Assessment - Bostonia*	\$259,990	\$259,750	\$268,148
Benefit Assessment - ECO Paramedics (Crest and Bostonia)**	\$386,687	\$386,007	\$399,095
Parcel Tax - Proposition E (Crest and Bostonia)***	\$1,760,078	\$1,758,234	\$1,814,230
CSA 115 - Four Agency Contract	\$66,000	\$68,567	\$150,000
Employee - FTES (estimate)	\$40,000	\$0	\$40,000
Miscellaneous Revenue (estimate)	\$150,000	\$207,241	\$150,000
Interest (estimate)	\$0	\$29,173	\$0
Plans Check Fees (estimate)	\$50,000	\$79,503	\$50,000
Annual Business Inspections (estimate)	\$100,000	\$96,378	\$100,000
Contract Services - AMR	\$705,243	\$1,277,402	\$832,000
Rents and Leases	\$138,858	\$138,198	\$143,100
Total Revenue	\$22,065,291	\$23,260,988	\$23,349,005
Transfers In - Fire Mitigation Fee Fund	\$70,000	\$89,000	\$80,000
Total Projected Funds Available - General Fund	\$22,135,291	\$23,349,988	\$23,429,005
General Fund Budget	\$20,097,792	\$17,930,698	\$21,386,620
Revenue Over/(Under) General Fund Budget	\$2,037,499	\$5,419,290	\$2,042,385
<u>Transfers Per Board Policy #8 - Fund Management****</u>			
Contingency Reserve Fund	\$545,355	\$900,000	\$500,000
Uncompensated Leave Fund	\$56,000	\$550,000	\$100,000
Capital Equipment Fund	\$250,000	\$300,000	\$250,000
Facilities Replacement/Renovation Fund	\$250,000	\$500,000	\$100,000
Vehicle Replacement Fund	\$500,000	\$2,800,000	\$900,000
Fixed Equipment Replacement Fund	\$250,000	\$250,000	\$50,000
Total Transfers	\$1,851,355	\$5,300,000	\$1,900,000
Revenue Over/(Under) General Fund Budget after transfers	\$186,144	\$119,290	\$142,385
* Fund operating expenses, capital improvement expenditures and debt repayment in order to provide local fire suppression and emergency services			
** To provide Firefighter/Paramedics for advanced life support (paramedic) service			
*** Addition revenue to fund operating expenses, capital improvement and debt repayment in order to provide local fire suppression and emergency services			
**** The Fund Policy is currently being reviewed by staff and recommendations for a new priority list and changes to dollar amounts will be provided to the Finance Committee prior to the Final Budget being approved in September 2018.			

*San Miguel Fire District
Reserve Fund Cash Balances*

	Fixed Equipment	Contingency	Uncompensated Leave	Capital Equipment	Facilities	Vehicle	GRAND TOTAL OF CASH BALANCES
Cash Balance 07/01/18	\$210,511	\$1,035,739	\$57,440	\$285,312	\$1,083,960	\$1,032,176	\$3,705,139
YTD Interest/ Revenue	\$0	\$0	\$0	\$0	\$0	\$0	
Transfers In (17/18)	\$250,000	\$900,000	\$550,000	\$300,000	\$500,000	\$2,800,000	\$5,300,000
YTD Expenses	\$171,521	\$0	\$0	\$430,000	\$30,000	\$2,663,396	
Cash Balance 06/30/19	\$288,990	\$1,935,739	\$607,440	\$155,312	\$1,553,960	\$1,168,780	\$5,710,222
Transfers In 18/19	\$50,000	\$500,000	\$100,000	\$250,000	\$100,000	\$900,000	\$1,900,000
Cash Balance 07/01/19	\$338,990	\$2,435,739	\$707,440	\$405,312	\$1,653,960	\$2,068,780	\$7,610,222

SAN MIGUEL **FIRE & RESCUE**

Capital Purchase Summary - 10 Year Replacement Cycle

	PPE	SCBA	EKG	800 Radios	VHF Radios	TOTAL
2020	\$49,237.84	\$64,009.12	\$49,237.84	\$61,547.30	\$49,237.84	\$273,269.94
2021	\$49,237.84	\$64,009.12	\$49,237.84	\$61,547.30	\$49,237.84	\$273,269.94
2022	\$49,237.84	\$64,009.12	\$49,237.84	\$61,547.30	\$49,237.84	\$273,269.94
2023	\$49,237.84	\$64,009.12	\$49,237.84	\$61,547.30	\$49,237.84	\$273,269.94
2024	\$49,237.84	\$64,009.12	\$49,237.84	\$61,547.30	\$49,237.84	\$273,269.94
2025	\$49,237.84	\$64,009.12	\$49,237.84	\$61,547.30	\$49,237.84	\$273,269.94
2026	\$49,237.84	\$64,009.12	\$49,237.84	\$61,547.30	\$49,237.84	\$273,269.94
2027	\$49,237.84	\$64,009.12	\$49,237.84	\$61,547.30	\$49,237.84	\$273,269.94
2028	\$49,237.84	\$64,009.12	\$49,237.84	\$61,547.30	\$49,237.84	\$273,269.94
2029	\$49,237.84	\$64,009.12	\$49,237.84	\$61,547.30	\$49,237.84	\$273,269.94

Prepared by Leah Harris and Tobin Riley

SAN MIGUEL FIRE & RESCUE

Fleet Purchase Summary

	Engines	Truck	Brush	Specialty	Code 3 Staff	BC unit	FPB/Staff	TOTAL
2020	\$643,750.00	\$103,000.00	\$32,960.00	\$137,333.33	\$41,200.00	\$37,766.67	\$12,360.00	\$1,008,370.00
2021	\$663,062.50	\$106,090.00	\$33,948.80	\$141,453.33	\$42,436.00	\$38,899.67	\$12,730.80	\$1,038,621.10
2022	\$682,954.38	\$109,272.70	\$34,967.26	\$145,696.93	\$43,709.08	\$40,066.66	\$13,112.72	\$1,069,779.73
2023	\$703,443.01	\$112,550.88	\$36,016.28	\$150,067.84	\$45,020.35	\$41,268.66	\$13,506.11	\$1,101,873.12
2024	\$724,546.30	\$115,927.41	\$37,096.77	\$154,569.88	\$46,370.96	\$42,506.72	\$13,911.29	\$1,134,929.32
2025	\$746,282.69	\$119,405.23	\$38,209.67	\$159,206.97	\$47,762.09	\$43,781.92	\$14,328.63	\$1,168,977.20
2026	\$768,671.17	\$122,987.39	\$39,355.96	\$163,983.18	\$49,194.95	\$45,095.38	\$14,758.49	\$1,204,046.51
2027	\$791,731.30	\$126,677.01	\$40,536.64	\$168,902.68	\$50,670.80	\$46,448.24	\$15,201.24	\$1,240,167.91
2028	\$815,483.24	\$130,477.32	\$41,752.74	\$173,969.76	\$52,190.93	\$47,841.68	\$15,657.28	\$1,277,372.95
2029	\$839,947.74	\$134,391.64	\$43,005.32	\$179,188.85	\$53,756.66	\$49,276.93	\$16,127.00	\$1,315,694.14
2030	\$865,146.17	\$138,423.39	\$44,295.48	\$184,564.52	\$55,369.35	\$50,755.24	\$16,610.81	\$1,355,164.96
2031	\$891,100.55	\$142,576.09	\$45,624.35	\$190,101.45	\$57,030.44	\$52,277.90	\$17,109.13	\$1,395,819.91
2032	\$917,833.57	\$146,853.37	\$46,993.08	\$195,804.50	\$58,741.35	\$53,846.24	\$17,622.40	\$1,437,694.51
2033	\$945,368.58	\$151,258.97	\$48,402.87	\$201,678.63	\$60,503.59	\$55,461.62	\$18,151.08	\$1,480,825.34
2034	\$973,729.64	\$155,796.74	\$49,854.96	\$207,728.99	\$62,318.70	\$57,125.47	\$18,695.61	\$1,525,250.10

Prepared by Leah Harris and Tobin Riley